

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

R. Finn Smith – District 1
Christopher R. Mills – District 2
Larron B. Fields – District 3
Joseph D. Calderón – District 4
Dwayne Penick – District 5
Don R. Gerth – District 6

City Manager

Manny Gomez

August 16, 2021



Hobbs City Commission

Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, August 16, 2021 – 6:00 p.m.

Sam D. Cobb, Mayor

R. Finn Smith
Commissioner – District 1

Christopher R. Mills
Commissioner – District 2

Larron B. Fields
Commissioner – District 3

Joseph D. Calderón
Commissioner – District 4

Dwayne Penick
Commissioner – District 5

Don R. Gerth
Commissioner – District 6

Regular in-person meetings have now resumed in the Hobbs City Commission Chamber. Members of the public are asked to wear a face mask and follow social distancing guidelines. The public is invited to address public comments to the Commission in person at the meeting or submit written comments prior to the meeting. Written comments should be submitted no later than 4:30 p.m. on August 16, 2021, addressed via email to the City Clerk at jfletcher@hobbsnm.org or faxed to (575) 397-9334.

A G E N D A

City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio and
Available via Livestream at www.hobbsnm.org

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the August 2, 2021, Regular Commission Meeting (*Jan Fletcher, City Clerk*)

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming Monday, August 16, 2021, as “*Hobbs Eagles Day*” in Recognition of the Outstanding Accomplishments of the 2020-2021 Hobbs Eagles Boys Golf Team and Recognizing Coach Victor Rotunno, New Mexico High School Golf Coach of the Year (*Mayor Sam Cobb*)
3. Presentation of Xcel Energy Efficiency Award to Pete Zacharias, Senior Utilities System Specialist (*James Lackey, Xcel Energy Community Relations Manager*)
4. Recognition of City Employees - Milestone Service Awards for the Month of August, 2021 (*Manny Gomez, City Manager*)
 - 5 years – Brendan Ingley, Hobbs Police Department
 - 5 years – Amanda Ponce, Engineering/Mapping Department
 - 5 years – Justin Santos, Hobbs Police Department
 - 5 years – Arelee Smith, Hobbs Fire Department
 - 10 years – Sandy Farrell, Hobbs Public Library
 - 10 years – Josefina Mendiola, Hobbs Police Department
 - 10 years – Valerie Rojas, Human Resources Department
 - 10 years – Susan Santa, Hobbs Police Department
 - 15 years – Raynaldo Valdez, Utilities Department

PUBLIC COMMENTS (*Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.*)

Due to COVID-19, public comment may be submitted in person or in writing. Written comments should be submitted to the City Clerk at jfletcher@hobbsnm.org or faxed to (575) 397-9334 no later than 4:30 p.m. on the day of the meeting, August 16, 2021.

CONSENT AGENDA (*The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.*)

5. Resolution No. 7086 - Appointing a Voting Delegate and Alternate Delegate for the Annual New Mexico Municipal League Conference (*Jan Fletcher, City Clerk*)
6. Resolution No. 7087 – Approving the Final Plans for College Subdivision Unit Three and Unit Four Located Northeast of the Intersection of East Sanger and Harris Streets Within the City of Hobbs ETJ as Submitted by Bonafide Ventures, LLC (*Kevin Robinson, Development Director*)

DISCUSSION

None

ACTION ITEMS (*Ordinances, Resolutions, Public Hearings*)

7. Resolution No. 7088 - Proposing Amendments to the Gross Receipts and Compensation Tax Act Related to the Consequences of HB6 (*Mayor Sam Cobb*)
8. Resolution No. 7089 - Authorizing Prioritization of the Top 10 Projects for the FY 2023-2027 Infrastructure Capital Improvements Plan (ICIP) (*Todd Randall, City Engineer and Kevin Robinson, Development Director*)
9. Resolution No. 7090 - Authorizing Submission of a Grant Application to the New Mexico Department of Transportation to Provide Funding for Public Transportation for FY 22-23 Under Section 5311 of the Federal Transit Act (*Jan Fletcher, City Clerk*)
10. Resolution No. 7091 – Approving a Fair Share Development Agreement with 7773, LLC, Concerning the Projection of Ja-Rob Lane, South of Millen Drive, in an Amount Not to Exceed \$86,526.00 (*Kevin Robinson, Development Director*)
11. PUBLICATION: Proposed Ordinance Amending Chapter 2 of the Hobbs Municipal Code Establishing a Veterans Advisory Board (*Manny Gomez, City Manager*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

12. Next Meeting Date:

- City Commission:
Regular Meeting – **Tuesday, September 7, 2021, at 6:00 p.m.**
Changed Due to the Labor Day Holiday on September 6, 2021

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: August 9, 2021
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- Regular Commission Meeting of August 2, 2021

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director



City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, August 2, 2021, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico. This meeting was also viewable to the public via Livestream on the City's website at www.hobbsnm.org.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting and everyone viewing through Livestream. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner R. Finn Smith
Commissioner Christopher Mills
Commissioner Joseph D. Calderón (*Telephonically*)
Commissioner Dwayne Penick (*Telephonically*)
Commissioner Don Gerth

Absent: Commissioner Larron B. Fields

Also present: Efren Cortez, City Attorney
Barry Young, Deputy Fire Chief
John Ortolano, Police Chief
Doug McDaniel, Recreation Director
Nicholas Goulet, Human Resources Director
Toby Spears, Finance Director
Kevin Robinson, Development Director
Bryan Wagner, Parks & Open Spaces Director
Matt Hughes, Rockwind Golf Course Superintendent
Ron Roberts, Information Technology Director
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
6 citizens

Invocation and Pledge of Allegiance

Commissioner Smith delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Approval of Minutes

Commissioner Smith moved that the minutes of the regular meeting held on Monday, July 19, 2021, be approved as written. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

There were no Proclamations or Awards of Merit presented.

Public Comments

Due to COVID-19, public comments may be submitted in person or in writing. Written comments should be submitted to the City Clerk at jfletcher@hobbsnm.org or faxed to (575) 397-9334 no later than 4:30 p.m. on the day of the meeting, August 2, 2021. There were no public comments submitted in person or in writing.

Consent Agenda

Commissioner Gerth moved for approval of the following Consent Agenda Item(s):

Resolution No. 7081 - Authorizing Adoption of Required CDBG Annual Certifications and Assurances (Citizen Participation Plan, Fair Housing, Residential Anti-Displacement and Relocation Assistance Plan; Section 3)

Resolution No. 7082 – Authorizing an MOU with the Lea County Sheriff’s Office to Share in Grant Funding from the 2021 Edward Byrne Memorial JAG Grant in the Total Amount of \$20,035.00

Consideration of Approval of an Amendment to the CES Contract with Souder Miller & Associates for Additional Costs on the WWRF Discharge Permit #37 Stage One Abatement Plan Proposal in the Amount of \$10,517.83

Consideration of Approval of an Amendment to the CES Contract with Souder Miller & Associates for Additional Resident Project Representative (RPR) Services for the Phase 11 Waterline Replacement Project Resident Project Representative (RPR) Services in the Amount of \$15,000.00

Consideration of Approval of a Second Amendment to the CES Contract with Souder Miller & Associates for Services at the CORE Pump Room in the Amount of \$10,500.00

Commissioner Mills seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions, agreement and supporting documentation are attached and made a part of these minutes.

Discussion

Discussion and Prioritization of the Top 10 Projects for the FY 2023-2027 Infrastructure Capital Improvements Plan (ICIP)

Mr. Todd Randall, City Engineer, explained the Top 10 Projects for the FY 2023-2027 Infrastructure Capital Improvements Plan (ICIP). Mr. Randall stated the City of Hobbs Planning Board did not meet in July, 2021, so City staff selected the Top 10 ICIP projects from a group of last year's remaining projects and this year's new additional projects. The deadline for submission of the ICIP to the State of New Mexico Department of Finance and Administration is September 6, 2021.

Mr. Randall stated the City Commission is requested to discuss and individually rank the ICIP projects to establish the Top 5 Projects for inclusion within the ICIP. He further stated each Commissioner is being asked to rank each project, from one to ten, with one being the most important project for the community. Each Commissioner's rankings will be tallied during the City Commission's regular meeting on August 16, 2021, and the results will determine the Top 5 Projects for inclusion in the resolution adopting the FY 2023-2027 ICIP. Last year's Top 5 Projects are as follows:

1. Joe Harvey Boulevard Improvements
2. West Bender Widening & Drainage
3. Community Housing Projects
4. Street Resurfacing
5. Sewer Main Replacement

Mr. Randall presented a list of the City's current Top 10 recommendations and, through a PowerPoint presentation, reviewed a detailed summary of each project listed below:

1. Sewer Main Replacement
2. Joe Harvey Boulevard Improvements
3. Street Improvements Resurfacing
4. Infrastructure Utility Extensions
5. Public Safety/Security Improvements
6. Municipal Facility Security Improvements
7. Drainage Master Plan & Improvements
8. Heavy Rescue/Haz-Mat Apparatus
9. West College Lane Realignment
10. West Bender Widening Project & Drainage

In response to Commissioner Mills' question, Mr. Randall explained the Municipal Facility Safety Improvements will include replacement of temporary plexi-glass in many offices with safety glass, removing some of the open concept of City Hall, and adding a door to the City Attorney's Office. There will also be some reconfiguration to accommodate the Americans with Disabilities Act (ADA).

In answer to Commissioner Penick's inquiry, Mr. Randall stated there has not been a specific security problem necessitating safety glass; however, City staff operating at the front counters have encountered threatening behavior and/or language and do not feel comfortable and transactions are not as secure as they could be. During the Active Threat

Training conducted by the Hobbs Police Department (HPD), there were security issues noted by HPD Officers.

In response to a question from Commissioner Mills, Mr. Randall explained the Drainage Master Plan and Improvements Project. He stated the areas of Jefferson Street and Sanger Street are already included in the Lidar map. He gave a brief presentation outlining the possible uses for the Hobbs Lidar map.

In answer to Mayor Cobb's inquiry, the Hobbs Lidar map can be found online at <https://hobbslidar.com/>.

Mayor Cobb suggested discussing the benefits of creating taller curbs during the review of the subdivision regulations and creating a larger conveyance in the future. He further suggested making taller curbs a part of future development agreements to assist in the drainage issues.

Mayor Cobb encouraged the Planning Board to meet in a special session to discuss so they would have the opportunity to weigh in on the Top 10 ICIP Projects.

Commissioner Mills requested a brief summary of all the ICIP Projects to gain a better understanding of each project.

Action Items

Resolution No. 7083 - Accepting Custody of a 1961 Republic F105D Aircraft for Display at the Hobbs Veterans Memorial Park

Commissioner Penick explained the resolution and stated it will authorize the City of Hobbs to accept custody of, and subsequently display, a 1961 Republic F105D Aircraft assigned to former United States Representative Stevan Pearce, who wishes to allow the City of Hobbs to display the aircraft at the City's Veterans Memorial Park which will be located on Jack Gomez Blvd in Hobbs, New Mexico. Prior to completion of construction of the Veterans Memorial Park, the aircraft will be held for safekeeping on a City of Hobbs property. He further stated this resolution authorizes the City of Hobbs to contract for restoration steps to bring the aircraft near its original state.

Commissioner Mills displayed photographs of the aircraft and thanked Wilbanks Trucking for their assistance in moving the aircraft.

Commissioner Penick thanked Mr. Pearce for his assistance in acquiring the aircraft. He also thanked Wilbanks Trucking for moving the aircraft and assisting with the proper permits.

There being no further discussion, Commissioner Mills moved that Resolution No. 7083 be adopted as presented. Commissioner Penick seconded the motion and the vote was

recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of a CES Contract with Souder Miller & Associates for Resident Project Representative (RPR) Services on the Water and Sewer Extension to the Lea County Airport in the Amount of \$92,700.00

Mr. Randall explained the Cooperative Educational Services (CES) Contract with Souder Miller & Associates (SMA) and stated SMA is currently providing Resident Project Representative (RPR) services on the City's Waterline replacement project and current personnel are also available to provide RPR on this project as well. This will be CES Contract # 19-01 B-C208-ALL. SMA will assist in staff augmentation to also provide the GPS collection of City's infrastructure during construction. He further explained Ferguson Construction is the awarded contractor (\$1.6M) and 5% below the next lowest bidder. Mr. Randall stated the City has received a capital appropriation from the 2019 New Mexico Legislative session in the amount of \$750,000 for the design and construction of Water and Sewer along US62/180 (Carlsbad Hwy) to the Lea County Airport. He added construction is anticipated to start in August, 2021, and be completed in the summer of 2022.

There being no comment or discussion, Commissioner Gerth moved to approve a CES Contract with SMA for RPR Services on the Water and Sewer Extension to the Lea County Airport in the Amount of \$92,700 as presented. Commissioner Smith seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Resolution No. 7084 – Authorizing the Submission of a Grant Application to the U. S. Department of Housing and Urban Development Community Development Block Grant Program for the 2021 Hobbs Infrastructure Improvement Project

Mr. Randall stated the City intends to submit a grant application to the US Department of Housing and Urban Community Development Block Grant (CDBG) Program for federal funding in the amount of \$750,000 for the 2021 Hobbs Infrastructure Improvements Project. Public hearings were held to receive public input on community development needs and suggestions for future CDBG projects on the following dates:

- June 22, 2021 at 10:00 a.m. and 5:30 p.m.
- July 1, 2021 at 10:00 a.m. and 5:30 p.m.

Mr. Randall stated this phase of the CDBG Infrastructure Improvement Project will consist of street and drainage improvements including pavement rehabilitation, new sidewalk (with ADA compliant ramps), curb, gutter and valley gutters on East Midwest (from Dal

Paso to alley east of Ninth Street) and First, Farquhar, Jefferson, Fourth, Fifth, Sixth and Ninth Streets (from Main St. to alley south of Midwest). He further stated the application will request a maximum amount of \$750,000 and phased project in the amount of \$375,000. Local cash match required for the full project would be \$75,000, which is a minimum 10% match. The deadline to submit the grant application is August 20, 2021.

In response to Commissioner Mills' question, Mr. Randall stated the last CDBG project was in 2018 with improvements to East Humble Street.

There being no further discussion, Commissioner Smith moved that Resolution No. 7084 be adopted as presented. Commissioner Mills seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of a CES Contract with Souder Miller & Associates for Professional Design Services for a CDBG Project in Southeast Hobbs, New Mexico

Mr. Randall explained the CES Contract with SMA for preliminary design services and certified cost estimates for East Midwest St. and the CDBG Application. Four Public Hearings were held for the selection of the proposed CDBG Project Application as previously approved at this meeting. Mr. Randall stated the City of Hobbs Engineering staff will assist in the design and certified cost estimates based on historical cost estimates and bids; however, SMA has local and specialized knowledge of the project area. The design services are needed to augment Engineering Department staff for the preliminary design and to meet the Grant submission requirements. The estimated cost of the contract is \$53,500.45.

There being no comment or discussion, Commissioner Mills moved to approve a CES Contract with Souder Miller & Associates for Professional Design Services for a CDBG Project in Southeast Hobbs, New Mexico, in the amount of \$53,500.45 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Resolution No. 7085 – Authorizing the City of Hobbs to Enter Into a Cooperative Agreement with the State of New Mexico Tourism Department Regarding the New Mexico True COOP Agreement

Ms. Meghan Mooney, Communications Director, stated the City of Hobbs submitted an application to enter into a New Mexico True (NM True) Cooperative Agreement with the State of New Mexico Tourism Department. The overall value to the City of Hobbs is approximately \$91,594 with the City of Hobbs contributing \$30,532. She further stated the regional and larger scale marketing initiatives carried out by the City of Hobbs are

critical to the mission for tourism and establishing the community to all surrounding areas as "The Heart of the Permian Basin". Ms. Mooney explained by entering into the NM True Cooperative Agreement with the State of New Mexico Tourism Department (NMTD), the City of Hobbs will leverage the NM True brand and funds with advertising and media-related service provided by the NMTD to stimulate tourism activities and be proactive in telling the story of the City of Hobbs.

In response to Mayor Cobb's questions, Ms. Mooney stated the grants funds may be spent nationally, not just in West Texas or New Mexico. She further stated funds will not be available to individual businesses but local businesses will be able to partner with the City and use the NM True Certificate.

Commissioner Mills stated the advertising campaign is hard to decipher. If a business owner has to click through 15 screens to find the information they're looking for, they may just stop and not do it. He stated the process needs to be simpler with fewer clicks.

Mayor Cobb stated using the Convention & Visitors Bureau (CVB) to focus on Hobbs would help local businesses obtain information on the NM True Certificate.

Ms. Mooney stated the City could have a separate website specifically designed for NM True.

There being no further discussion, Commissioner Smith moved that Resolution No. 7085 be adopted as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Penick yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached and made a part of these minutes.

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

Mayor Cobb stated the next regular Commission Meeting is Monday, August 16, 2021, at 6:00 p.m.

Mayor Cobb stated the 9/11 Stair Climb will be at the Hobbs High School Watson Stadium on Saturday, Sept. 11, 2021 at 7:00 p.m. The customary memorial event will be held at 8:00 a.m. at the memorial on Jack Gomez Blvd.

Mayor Cobb reminded citizens that the City's first Large Item Pickup will be held on Saturday, August 14, 2021. This will be for all locations and areas in the City limits from Broadway South to the City limits.

In response to Commissioner Gerth's question, Ms. Mooney clarified this pickup is for all residences in the scheduled area and not just a part of Waste Management's annual large item pickup which can be scheduled by residents twice per year at no charge. She further stated all items to be picked up should be at the curb before 7:00 a.m. on the day of the

scheduled pickup. The additional dates scheduled for the Large Item Pickup are September 11, October 2 and November 6.

Mayor Cobb reminded everyone of the upcoming Gus Macker Basketball Tournament scheduled for September 18, 2021, at the City Hall Parking Lot on Broadway.

Commissioner Gerth stated Rockwind Community Links held two large tournaments in the month of July, 2021, and both the Junior Tournament and the Pro-Am Tournament were largely attended. He stated the only hiccup in the tournaments was with Rockwind Grill. He commented that Rockwind Grill knew beforehand about the tournaments but were poorly staffed during both events. He stated they were so poorly staffed during the Pro-Am Tournament they wanted to close early. Commissioner Gerth stated he reviewed the contract with Rockwind Grill and found that contractually, Rockwind Grill has 30-days to review any reported deficiencies and correct them.

Mayor Cobb stated Mr. Efren Cortez, City Attorney, and Mr. Manny Gomez, City Manager, will review this complaint and speak to Rockwind Grill as this is something that needs to be addressed.

Commissioner Gerth stated the Thursday night Cornhole Tournament and Golf Scrambles fill Rockwind Grill and they seem to have adequate servers and bartenders for those events. He expressed his displeasure at Rockwind Grill for having a single server and a single bartender during the large golf tournaments.

Commissioner Mills stated he has heard from larger companies who want to host tournaments but they go elsewhere because they are not allowed to bring in their own food. He stated these companies would rather not deal with Rockwind Grill. Commissioner Mills suggested when reviewing the City's contract with Rockwind Grill, outside food and drink should be a part of the discussion.

Commissioner Mills stated the mosquitos are a very big problem right now, and he is glad to hear that the City will again be spraying for mosquitos this week.

Commissioner Calderón apologized for not being physically present at tonight's meeting. He stated he was advised by his doctor not to attend after having had a recent medical procedure.

Commissioner Penick also apologized for having to attend the meeting via telephone tonight as he is on a family vacation. He thanked everyone for their attendance at the meeting, and he expressed his appreciation to all the City's First Responders and all employees for their work every day.

Mayor Cobb stated he, Mr. Toby Spears, Finance Director, and New Mexico Representative Larry Scott attended the Policy Committee Meeting at the New Mexico Municipal League (NMML) recently. He explained that the NMML is an advocate for all New Mexico municipalities. Mayor Cobb stated he is serving on the Taxation Committee regarding the

implications of House Bill 6 (HB6). He stated Mr. Cortez and the Hobbs Legal staff crafted a resolution for a legislative change which was presented to NMML and passed unanimously. Mayor Cobb stated the Hobbs resolution will become a part of the NMML resolution, and he has requested the resolution to become a Legislative priority as HB6 will adversely affect almost all of the communities in New Mexico. All of the communities need to understand how HB6 will negatively impact their local economies by changing their gross receipt taxes to a destination based tax. Mayor Cobb stated HB6 will most definitely have a huge negative impact on Hobbs and Southeastern New Mexico.

Commissioner Gerth stated Hobbs is part of New Mexico District 5 and each year the districts meet in Santa Fe, New Mexico, to discuss and vote on legislative priorities prior to the New Mexico Legislative Session.

Mayor Cobb stated he visited with Mr. A. J. Forte, NMML Executive Director, who explained the initial Legislative internet to tax sales of internet merchandise has created this unintended consequence on the tax of services. He further stated the gain of internet sales tax for Hobbs will be a pittance compared to the loss of revenue from oil and gas services.

Adjournment

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was recorded as follows: Smith yes, Mills yes, Calderón yes, Penick yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 6:57 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



PROCLAMATIONS

AND

**AWARDS OF
MERIT**

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, the Hobbs Eagles Boy's Golf Team have completed another outstanding and successful year representing our City in golf competition; and

WHEREAS, Coach Victor Rotunno and Coach Mike Mills continue to lead the Eagles to a reputation of excellence and prestige throughout the State of New Mexico and the surrounding area; and

WHEREAS, the Eagles have been successful in earning the respect of their peers and others in the State for good sportsmanship and are well known for their overwhelming support; and

WHEREAS, the Eagles have again proven their ability by winning a seventh State Championship with a season record of finishing first in all their tournaments except one in which they placed second; and

WHEREAS, the team shot a 290 team score at the state tournament which is a large school, one day total state record; and

WHEREAS, of 54 boys participating in the state tournament, the Hobbs boys team all finished in the top twelve and three young men earning All State honors; and

WHEREAS, Coach Victor Rotunno was selected as New Mexico Coach of the Year.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim August 16th, 2021, as

"HOBBS EAGLES DAY"

in recognition of the outstanding accomplishments of the 2020-2021 Hobbs Eagles Boy's Golf Team with congratulations for a job well done!

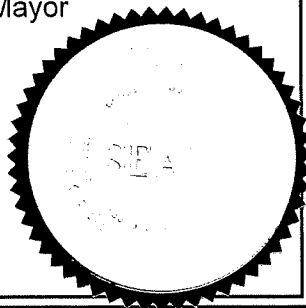
IN WITNESS WHEREOF, I have hereunto set my hand this 16th day of August, 2021, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk



August Milestones 2021

5 years

Brendan Ingley	HPD	8/8/2016
Amanda Ponce	Mapping	8/8/2016
Justin Santos	HPD	8/29/2016
Arelee Smith	HFD	8/1/2016

10 years

Sandy Farrell	Library	8/1/2011
Josefina Mendiola	HPD	8/29/2011
Valerie Rojas	HR	8/15/2011
Susan Santa	HPD	8/22/2011

15 years

Raynaldo Valdez	Meters and Service	8/21/2006
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CONSENT AGENDA



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: Voting Delegate and Alternate for the 64th Annual Conference of the New Mexico Municipal League in Albuquerque

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: August 6, 2021
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The 64th Annual Conference of the NMML will be held on August 31 - September 3, 2021, in Albuquerque, New Mexico, and the City of Hobbs is entitled to designate a Voting Delegate and Alternate to attend the annual business meeting and vote on the election of officers and all other questions or business at the annual meeting.

Fiscal Impact:

Reviewed By:
Finance Department

N/A

Attachments:

- ▶ Resolution Appointing Voting Delegate and Alternate
- ▶ NMML Information Packet

Legal Review:

Approved As To Form:
City Attorney

Recommendation:

Motion to approve the resolution.

Approved For Submittal By:

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 7086

A RESOLUTION APPOINTING A VOTING DELEGATE
AND ALTERNATE DELGATE FOR THE ANNUAL
NEW MEXICO MUNICIPAL LEAGUE CONFERENCE

WHEREAS, the Annual Conference of the New Mexico Municipal League will be held August 31 – September 3, 2021, in Albuquerque, New Mexico; and

WHEREAS, officers will be elected and the Annual Statement of Municipal Policy and Annual Conference Resolutions will be adopted at the Annual Business Meeting; and

WHEREAS, each member municipality in good standing that is registered and attending the conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the business meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that SAM D. COBB is hereby appointed as the Voting Delegate for the City of Hobbs at the Annual Conference of the New Mexico Municipal League and JOSEPH D. CALDERÓN is hereby appointed as the Alternate Voting Delegate.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



ANNUAL CONFERENCE

POLICY PROCESS OUTLINE

and

ANNUAL BUSINESS MEETING

RULES and PROCEDURES

September 2, 2021
Albuquerque, NM

POLICY PROCESS OUTLINE

PRIOR TO ANNUAL CONFERENCE

1. Policy Committees meet to review previous year's conference Resolutions and Statement of Municipal Policy, as well as newly submitted Resolutions and statements to be added to Policy. Proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Committee makes necessary amendments and adopts, rejects, refers to appropriate other committee or (if resolution is not germane to coming session) refers to following year's committee, all by simple majority of votes cast.

Committee prioritizes all Resolutions it adopts (including those staff is directed to draft) as "High," "Medium" or "Low" priority. Committee then ranks all "High" priority Resolutions in descending order, with "1" as highest rank.

Policy Committee recommendations go to the Resolutions Committee.

2. Resolutions Committee meets and reviews proposed Resolutions and proposed Statement of Municipal Policy amendments as submitted by Policy Committees. Additional proposed Resolutions or proposed Policy Statement amendments may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee makes necessary amendments and adopts or rejects by simple majority of votes cast.

Resolutions Committee recommendations, adopted by simple majority of votes cast, go to Annual Business Meeting at the Annual Conference.

LEAGUE ANNUAL CONFERENCE

3. Resolutions Committee meets to consider additional proposed Resolutions or proposed Policy Statement amendments which have not been considered at its pre-conference meeting. Such proposals may be submitted by Committee members, member municipalities or League subsections. Resolutions Committee adopts or rejects by simple majority of votes cast, any new Resolutions or amended Policy Statement.

Resolutions Committee recommendations go to Annual Business Meeting.

4. The Annual Business Meeting voting delegates review proposed Resolutions and proposed Statement of Municipal Policy amendments submitted by Resolutions Committee. The Annual Business Meeting voting delegates make necessary amendments and adopts or rejects by simple majority of votes cast.

Conference Resolutions and the Statement of Municipal Policy adopted at the Annual Business Meeting become the League's official documents for the year ending with the next Annual Business Meeting.

AFTER ANNUAL CONFERENCE

5. At a Fall meeting of the League Board of Directors, the Board reviews the Conference Resolutions and prioritizes them for action in the upcoming legislative session. The Board then selects its top priorities to become the League's primary legislative agenda.

* * * * *

At a joint meeting of the Executive Committees of each Boards of Directors of the League and New Mexico Counties, the two committees select those resolutions of the two Associations which they jointly agree deserve joint Association support in the legislative session.

ANNUAL BUSINESS MEETING

RULES AND PROCEDURES

1.0 **PRESIDING OFFICER.** The Presiding Officer of the Annual Business Meeting shall be the President who shall call the business meeting to order. If the President is absent from the meeting, the presiding officer will be determined in the following order:

- President-Elect
- Vice-President
- Treasurer
- A member of the Board of Directors selected by the Board.

2.0 **FLOOR RULES.** The Presiding Officer shall control the conduct of the meeting and all floor actions, subject to challenge from delegates or the parliamentarian, if any. The Presiding Officer will take motions and seconds from the floor on matters of business, will recognize the call for the question and ask for the official vote from voting delegates. The Presiding Officer will recognize those parties wishing to address the voting delegates.

The business on the floor shall be directed by the following requirements and guidelines:

2.1 **Quorum.** The presence of credentialed delegates representing a majority of the member cities registered at the Annual Conference shall constitute a quorum.

2.2 **Rules of Order.** Robert's Rules of Order Revised shall govern the conduct of the Business Meeting unless otherwise specified in the New Mexico Municipal League By-Laws or these official rules and procedures.

2.3 **Parliamentarian.** A qualified parliamentarian will be appointed to assist the Presiding Officer and delegates on matters of procedure at all times during the Annual Business Meeting.

3.0 **ACCESS TO THE FLOOR - GENERAL RULES.** Access to the Annual Business Meeting shall be governed by these rules:

3.1 **Separation of Floor From Gallery.** The site of the business meeting shall be divided into a floor section and a gallery section. The floor section shall be further separated into a rostrum and a section for voting delegates and alternates. No one shall be given access to the voting delegates section except as provided by these rules.

3.2 **Delegate and Staff Access to the Floor.** To gain access to the floor, voting delegates or alternates must wear a registration name tag bearing a Delegate or Alternate sticker. Only those staff necessary for conducting the meeting shall be permitted on the floor.

3.3 **News Media Access to the Floor.** Members of the news media may be allowed on the floor at the discretion of the Presiding Officer.

3.4 **Committee Access to the Floor.** Policy committee, task force, or special committee chairpersons and vice-chairpersons, not certified to vote, may be allowed on the floor and may be recognized to speak at the discretion of the Presiding Officer.

3.5 **Delegates, Guests and Observers.** Any Conference delegate will have access to the gallery. Guests and observers may have access to the gallery at the discretion of the Presiding Officer. Conference delegates, guests and observers may be recognized to speak at the discretion of the Presiding Officer.

4.0 **VOTING.** Voting at the Annual Business Meeting shall be governed by the following rules:

4.1 **Credentials Committee.** The Credentials Committee shall have the power to determine the right of any municipality to be represented at the Annual Business Meeting of the League.

4.2 **Entitlement to Vote.** Each member municipality in good standing, as determined by the Credentials Committee, registered and attending the Annual Conference shall be entitled to one vote by its delegate appointed by its governing body. **Voting by proxy is prohibited. The delegate must be present to cast a vote.**

In the event that a member municipality fails to appoint a delegate, such matter shall be referred to the Presiding Officer of the Annual Business Meeting who may designate a Voting Delegate from that member municipality.

4.3 **Method of Voting.** Where there is more than one nominee for office, the voting shall be only by written, printed or typed ballot, and shall be counted by the Canvassing Committee. In the case of the Director-At-Large positions, the candidates receiving the largest plurality shall be elected. All other voting shall be by a show of hands or voice vote, except that upon request of one-third of the delegates present, a roll call shall be called upon any question. Upon any vote, a majority of the delegates present and voting shall prevail, except upon questions which require more than a majority vote under any of the provisions of the By-Laws.

5.0 **ELECTIONS.** Elections for officers of the Municipal League and its Board of Directors shall be governed by these rules: Elections for the following positions shall take place at the Annual Business Meeting: President, (if no President-Elect is currently holding office), President-Elect, Vice-President, Treasurer and expired At-Large Board of Directors seats, including unexpired At-Large Directorships if any.

5.1 **Nominating Committee.** In the absence of any declaration of candidacy for a particular office or directorship, the League President shall appoint a Nominating Committee not less than fifty-nine (59) days before the Annual Conference and written notice of such appointment shall be given to all member municipalities. The Nominating Committee shall consist of the President, who shall serve as chair, and two persons from each of the League Districts. No declared candidate for any office or for directorship shall be a member of the Nominating Committee.

5.2 **Nominating Committee Meeting.** When necessary, the Nominating Committee will meet not later than twenty-one (21) days prior to the Annual Conference to recommend a candidate for any undeclared office. The Nominating Committee Report shall be sent to all members within five (5) days after the finalization of the Committee Report.

5.3 **Nominations from the Floor.** At the Annual Business Meeting, nominations from the floor may be made by any certified voting delegate in attendance, for any office or directorship to be filled.

5.4 **Election of Officers and Directors.** Voting shall be conducted as set out in Procedures 4.1, 4.2 and 4.3. The nominee(s) receiving the highest number of votes shall be elected. In the case of the Directorships At-Large positions, the candidates receiving the largest plurality shall be elected.

6.0 **ADOPTION OF THE STATEMENT OF MUNICIPAL POLICY & RESOLUTIONS**

Adoption of the Statement of Municipal Policy and Resolutions as outlined in the Annual Business Meeting preface of this document shall be by a majority of votes cast by the certified voting delegates present and voting.

7.0 **ADJOURNMENT OF THE ANNUAL BUSINESS MEETING**

After the Presiding Officer has determined all business has been concluded, the Annual Business Meeting shall be closed by a motion from the floor. A motion to adjourn requires approval by a voice vote of a majority of those voting delegates present and voting.



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY

TO: **MAYORS/GOVERNING BODY MEMBERS**
FROM: A.J. Forte, Executive Director
SUBJECT: **2021 ANNUAL CONFERENCE VOTING DELEGATES**
DATE: August 5, 2021

The 64th Annual Conference of the NM Municipal League will be held August 31st through September 3rd in Albuquerque.

At the Annual Business Meeting on Thursday, September 2nd, a President Elect, Vice President, Treasurer and three Directors-at-Large for a 2-Year Term will be elected. Also, the *Annual Statement of Municipal Policy and Annual Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Attached for your information are the *Policy Process Outline and the Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Friday, August 27, 2021.**

This is *not* an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference online.

Voting Delegates & Alternates must check in with NMML Staff at the Credential's Desk at the Conference.

Municipality: _____

Voting Delegate: _____ Title: _____

Alternate: _____ Title: _____

Approved By: _____

RETURN BY AUGUST 27, 2021 to:

Jackie Portillo, Support Services Coordinator
NM Municipal League
P.O. Box 846 - Santa Fe, NM 87504
jportillo@nmml.org
Fax: 505-984-1392

2021 NMML Annual Conference Preliminary Program At-A-Glance

Unless otherwise noted, all functions take place at the Albuquerque Convention Center

TUESDAY, AUGUST 31 ST	
3:00 pm	Resolutions Committee
WEDNESDAY, SEPTEMBER 1 ST	
7:00 am	Registration
8:30 – 11:15 am	NM Municipal Judges Association
8:30 – 11:15 am	NM City Management Association
8:30 – 11:15 am	NMMCFOA & NMGFOA Joint Session
8:30 – 11:15 am	NM Association of Chiefs of Police
8:30 – 11:15 am	NM Environmental Quality Association
8:30 – 11:15 am	NM Municipal Librarians Association
9:00 – 10:30 am	Mayors & Governing Body Forum
11:30 am – 12:45 pm	Luncheon
12:45 - 1:15 pm	Welcome
1:15 – 2:30 pm	Opening General Session – Tax Policy Roundtable
2:30 – 3:00 pm	Refreshment Break
3:00 – 4:15 pm	Concurrent Workshops
	NMFA Projects Update
	Procurement Best Practices
4:15 – 4:30 pm	Refreshment Break
4:30 – 5:30 pm	Resolutions Committee Meeting
6:00 – 8:00 pm	Welcome Reception
THURSDAY, SEPTEMBER 2 ND	
8:00 – 9:00 am	Breakfast with Exhibitors
9:00 – 10:00 am	Concurrent Workshops
	Liquor Control Act
	Guidance on the Coronavirus Local Fiscal Recovery Fund
10:00 – 10:30 am	Refreshment Break
10:30 – 11:30 am	Concurrent Workshops
	Cannabis Regulation Act
	Roswell Believe Studios
11:45 am – 1:00 pm	Past Presidents/Board Recognition Luncheon
1:15 pm – 3:00 pm	General Session – Risk Management Roundtable
3:00 – 3:15 pm	Refreshment Break
3:15 pm	Annual Business Meeting
6:00 - 10:00	Dinner & Dance
FRIDAY, SEPTEMBER 3 RD	
9:00 am	Closing Breakfast



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: RESOLUTION TO APPROVE THE FINAL PLAN(S) FOR COLLEGE SUBDIVISION UNIT THREE AND COLLEGE SUBDIVISION UNIT FOUR IN THE SE 1/4 OF SECTION 25, T18S, R38E OF THE N.M.P.M. IN LEA COUNTY, NEW MEXICO.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: August 9, 2021
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The Final Plan(s) for College Subdivision Unit Three and College Subdivision Unit Four is submitted by Bonafide Ventures, LLC. The subdivision is located northeast of the intersection of East Sanger and Harris, within the City of Hobbs ETJ. Unit Three will create 5 Lots each containing .176 Acres while Unit Four will create 4 Lots each containing .0175 Acres. All lots are adjacent to Municipal infrastructure, water and sewer, located within the E. Sanger Right - of - Way. The Planning Board consider this item at the August 9, 2021 special meeting and voted 4-0 to recommend approval.

Fiscal Impact:

Reviewed By: Deborah Corral
Finance Department

This subdivision is located within the Extraterritorial Jurisdiction of the City of Hobbs; each structure will be served by municipal water and sewer.

Attachments: Resolution, Final Plan.

Legal Review:

Approved As To Form: Efren A. Cortez
City Attorney

Recommendation:

Consideration to approve the Resolution approving the College Subdivision Unit Three and College Subdivision Unit Four.

Approved For Submittal By:

Kevin Robinson
Department Director
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

CITY OF HOBBS

RESOLUTION NO. 7087.

RESOLUTION TO APPROVE THE FINAL PLAN(s) FOR COLLEGE SUBDIVISION UNIT THREE AND COLLEGE SUBDIVISION UNIT FOUR IN THE SE ¼ OF SECTION 25, T18S, R38E OF THE N.M.P.M. IN LEA COUNTY, NEW MEXICO.

WHEREAS, Bonafide, LLC has submitted a Final Plan for College Subdivision Unit Three and College Subdivision Unit Four; and

WHEREAS, the subdivision Final Plan was reviewed and approved by the Hobbs Planning Board at the August 9, 2021 special meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby grants Final Plan Approval for College Subdivision Unit Three and College Subdivision Unit Four; and

2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, CITY CLERK

**COLLEGE SUBDIVISION, UNIT THREE
LEA COUNTY, NEW MEXICO
A TYPE 3A SUBDIVISION**

OWNER'S STATEMENT, DEDICATION AND AFFIDAVIT:

THE FOREGOING SUBDIVISION OF TRACT A-1, DESCRIBED IN THAT CERTAIN CLAIM OF EXEMPTION TO LEA COUNTY, NEW MEXICO, FILED IN SURVEY BOOK 2, PAGE 624, LEA COUNTY RECORDS, LEA COUNTY, NEW MEXICO, SITUATED IN THE SOUTH-EAST QUARTER OF SECTION 25, TOWNSHIP 18 SOUTH, RANGE 18 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO.

BEARING AT A 10' STEEL ROD WITH CAP MARKED "JWSVC FS 1044" SET IN THE NORTH-SOUTH LINE OF WAVER STREET AND THE EAST RIGHT-OF-WAY LINE OF SANGER AVENUE FOR THE SOUTHWEST CORNER OF THIS TRACT, WHICH LIES 115.9' E ALONG THE SOUTHWEST CORNER OF SAID SECTION; A DISTANCE OF 42.0 FEET AND 1/2" ALONG THE EAST SIDE OF SAID SECTION FROM A 10' STEEL ROD AT THE SOUTH-WEST CORNER OF SAID SECTION, THENCE 24.1' ALONG THE EAST FRONT OF SAID LINE OF WAVER AVENUE A DISTANCE OF 158.0 FEET TO A 10' STEEL ROD WITH CAP MARKED "JWSVC FS 1044" SET IN THE NORTH-EAST CORNER OF THIS TRACT, THENCE 15.0' AT AN ANGLE OF 30.1' TO A 10' STEEL ROD WITH CAP MARKED "JWSVC FS 1044" SET FOR THE NORTH-EAST CORNER OF THIS TRACT, THENCE 50.0' AT AN ANGLE OF 125.0' TO A 10' STEEL ROD WITH CAP MARKED "JWSVC FS 1044" SET IN THE NORTH-SOUTH LINE OF WAVER STREET FOR THE SOUTHWEST CORNER OF THIS TRACT, THENCE 15.0' ALONG SAID NORTH-SOUTH LINE OF WAVER STREET A DISTANCE OF 35.4 FEET TO THE POINT OF BEGINNING CONTAINED IN THIS INSTRUMENT OR LESS.

SAID PROPERTY IS BEING SUBDIVIDED AS THE SAME APPEARS HEREON COMPRISING COLLEGE SUBDIVISION UNIT THREE TO LEA COUNTY, NEW MEXICO, WITH THE FREE CONSENT AND UNCEASED CONFORMANCE WITH THE TERMS OF THE UNDERSIGNED OWNER AND PROPRIETOR'S TRUST DEED, ADVICE IS HEREBY GIVEN THAT THERE HAS BEEN FILED IN THE OFFICE OF THE COUNTY CLERK OF LEA COUNTY, NEW MEXICO, CERTAIN EASEMENTS AND COVENANTS APPLICABLE TO THE ABOVE DESCRIBED PROPERTY, IN WHICH SAID COVENANTS ARE RECORDED ON PAGE _____ OF BOOK _____ MISCELLANEOUS RECORDS OF SAID COUNTY.

WITNESSED BEFORE ME THE UNDERSIGNED CLERK OF SAID LAND, HAS REFERRED TO THIS INSTRUMENT THIS _____ DAY OF _____, 2021 A.D.

JANIS WYNNE VILL
COUNTY CLERK
LEA COUNTY, NEW MEXICO

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2021 A.D. BY JANIS WYNNE VILL, COUNTY CLERK OF LEA COUNTY, NEW MEXICO.

NOTARY PUBLIC

CERTIFICATE OF MUNICIPAL APPROVAL BY CITY COMMISSION

STATE OF NEW MEXICO
COUNTY OF LEA, I, JAMES FLETCHER, THE ELEGANTLY APPOINTED AND ACTING CITY CLERK OF THE CITY OF HOSEA, LEA COUNTY, NEW MEXICO, DO HEREBY CERTIFY THAT THE FOREGOING PLAT OF A SUBDIVISION TO THE CITY OF HOSEA, NEW MEXICO, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOSEA BY RESOLUTION NO. _____ ON THE _____ DAY OF _____, 2021 A.D.

JAMES FLETCHER, CITY CLERK

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2021 A.D. BY JAMES FLETCHER.

NOTARY PUBLIC

CERTIFICATE OF APPROVAL BY THE CITY PLANNING BOARD:

THE PLAT, RESTRICTIONS AND DEDICATION REFERENCED AND APPROVED ON THE _____ DAY OF _____, 2021 A.D. BY THE CITY PLANNING BOARD OF HOSEA, NEW MEXICO.

CHRISTOPHER WILSON, CHAIRMAN

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2021 A.D. BY CHRISTOPHER WILSON.

NOTARY PUBLIC

GENERAL NOTES:

- 1) BEARS AND SHOWN HEREON ARE WORKER GRID AND CONTROL TO THE NEW MEXICO COORDINATE SYSTEM, NEW MEXICO EAST ZONE, NORTH AMERICAN DATUM 1983. DISTANCES ARE SURFACE UNLESS NOTED OTHERWISE.
- 2) BASED ON THE FLOOD INSURANCE RATE MAP FOR THE CITY OF HOSEA, LEA COUNTY, NEW MEXICO, AND RECORDS THEREON, AS REQUIRED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, THIS TRACT LOCATED IN SECTION 25, TOWNSHIP 18 SOUTH, RANGE 18 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO, IS DESIGNATED AS "ZONE X", BEING DEEMED AS AREAS IN WHICH FLOOD DAMAGES ARE UNEXPECTED, BUT POSSIBLE.
- 3) ALL PLAT OWNERSHIP OBTAINED FROM LEA COUNTY ASSESSOR'S OFFICE.
- 4) UTILITY LOCATIONS SHOWN HEREON ARE FROM OBSERVED EVIDENCE. ACTUAL LOCATIONS SHOULD BE VERIFIED.
- 5) DATE OF SURVEY: SEPTEMBER 29 & 30, 2020.

CERTIFICATE OF APPROVAL BY THE LEA COUNTY PLANNING & ZONING BOARD

BE IT KNOWN THAT THE PLAT OF COLLEGE SUBDIVISION UNIT THREE, CONSISTING OF LAND SUBDIVIDED AS PROPOSED IN LEA COUNTY, NEW MEXICO, HAS BEEN SUBMITTED TO THE LEA COUNTY PLANNING AND ZONING BOARD, ASSEMBLED AT A MEETING ON THE _____ DAY OF _____, 2021 A.D., AND THE RESOLUTION AS SHOWN IN THE ATTACHED PLAT HAS BEEN APPROVED AND ACCEPTED BY A MAJORITY OF THE SAID BOARD.

DANIEL JOHNSON, CHAIRMAN

ATTEST: KATHY HANES, LEA COUNTY CLERK

BY _____ DEPUTY

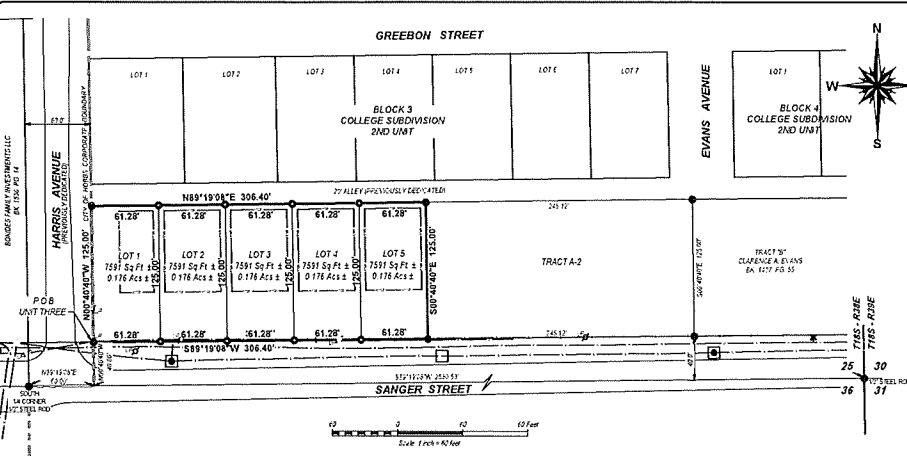
ACKNOWLEDGMENT:

STATE OF NEW MEXICO
COUNTY OF LEA
THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2021 A.D. BY DANIEL JOHNSON AND KATHY HANES.

NOTARY PUBLIC

LEGEND:

- DENOTES SET 10' STEEL ROD WITH CAP MARKED "JWSVC FS 1044"
- DENOTES FOUND CORNER AS NOTED
- DENOTES ELECTRIC LINE WITH POLE
- DENOTES AND/OR DRAINAGE
- DENOTES GOR RAILROAD LINE
- DENOTES FENCE LINE WITH POSTS
- DENOTES 2" GAS LINE WITH TEE VALVE
- DENOTES 3" FT. BUILDING SETBACK LINE
- DENOTES 25' FT. BUILDING SETBACK LINE
- DENOTES 45' FT. BUILDING SETBACK LINE



SURVEYOR'S CERTIFICATE:
I, GARY G. EIDSON, NEW MEXICO PROFESSIONAL SURVEYOR NO. 15241, DO HEREBY CERTIFY THAT THE SURVEY AND THE ACCURATE SURVEY OF THE FOREGOING PLAT AND THE DATA THEREON WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED SURVEYOR IN THE STATE OF NEW MEXICO AND THAT THIS SURVEY MEETS THE MINIMUM STANDARDS FOR SURVEYS IN NEW MEXICO AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.
DATE _____

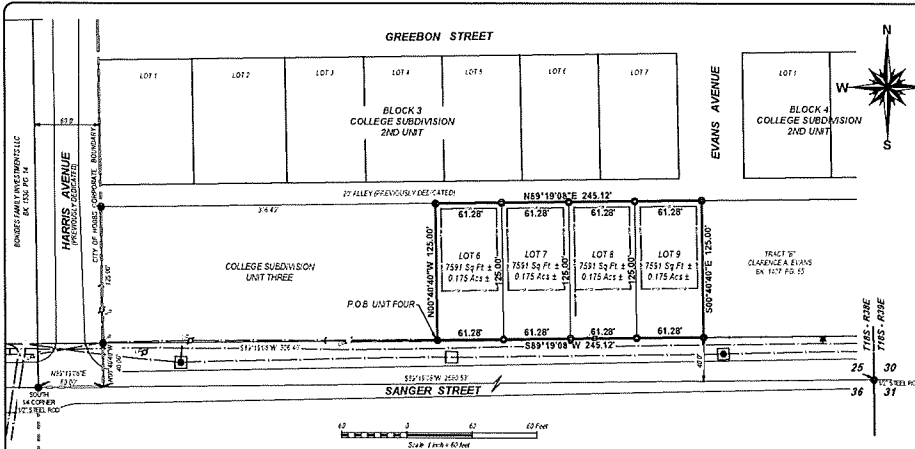
PROVIDING SURVEYING SERVICES SINCE 1949
JOHN WEST SURVEYING COMPANY
4121 N. DAL PASO HIGHWAY #114 #1240
(575) 392-3387 www.jwsvc.com
TRUSTEE OF HOSEA, NEW MEXICO



Scale: One Inch = Sixty Feet
CAD Drafter & Date: DSS - 10/20/2020
JWSVC LV.D. No. 20 11 0441
JWSVC Plot No. 01-136003
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**STATE OF NEW MEXICO
COUNTY OF LEA - FILED:**

LOCATION
INCHITY MAP
NOT TO SCALE



- LEGEND:**
- DENOTES SET 1/2" STEEL ROD (MARKED "A" OR "B")
 - DENOTES FOUND CORNER AS NOTED
 - DENOTES ELECTRIC LINE WITH POLE
 - DENOTES AIR/PHONE WIRE
 - DENOTES GITE BURIED LINE
 - DENOTES SEWER LINE (MANHOLE)
 - DENOTES WATER LINE (VALVE)
 - DENOTES FINE HYDRANT
 - DENOTES GAS LINE WITH TEE VALVE
 - DENOTES 5 FT. BUILDING SETBACK LINE
 - DENOTES 45 FT. BUILDING SETBACK LINE

GENERAL NOTES:

- BEARING SHOWN HEREON ARE MERCATOR GRID AND CONFORM TO THE NEW MEXICO COORDINATE SYSTEM (NEW MEXICO EAST ZONE) NORTH AMERICAN DATUM 1983 DISTANCES ARE SURFACE VALUES
- BASED ON THE FLOOD HAZARD RATE MAP FOR THE CITY OF HOES, LEA COUNTY, NEW MEXICO AND FLOOD HAZARD RISK MAP NUMBER 1500-1050-0000, PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY THIS TRACT LOCATED IN SECTION 23, TOWNSHIP 18 SOUTH RANGE 33 EAST, LEA COUNTY, NEW MEXICO IS SHOWN AS "LOW" FLOOD HAZARD RISK AREA IN WHICH FLOOD HAZARDS ARE UNEXPECTED, BUT POSSIBLE
- ADJACENT OWNERSHIP DETERMINED FROM LEA COUNTY ASSESSOR'S OFFICE
- UTILITY LOCATIONS SHOWN HEREON ARE FROM OBSERVED EVIDENCE. ACTUAL LOCATIONS ENCLOSED HEREOF
- DATE OF SURVEY: SEPTEMBER 23, 2021

CERTIFICATE OF APPROVAL BY THE LEA COUNTY PLANNING & ZONING BOARD

IT IS SHOWN THAT THE PLAN OF COLLEGE SUBDIVISION UNIT FOUR, CONSISTING OF LAND DEVELOPED AS PROPOSED IN LEA COUNTY, NEW MEXICO, WAS SUBMITTED TO THE LEA COUNTY PLANNING AND ZONING BOARD, ASSEMBLED AT A MEETING ON THE _____ DAY OF _____, 2021 A.D., AND THE SUBDIVISION WAS SHOWN IN THE ATTACHED PLAN HAS THEREAFTER APPROVED AND ACCEPTED BY A MAJORITY OF THE SAID BOARD.

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
 COUNTY OF LEA
 I, _____, COUNTY CLERK, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF A SUBDIVISION OF LAND IN LEA COUNTY, NEW MEXICO, WAS FILED FOR RECORD IN THE OFFICE OF THE COUNTY CLERK OF LEA COUNTY, NEW MEXICO, ON _____ DAY OF _____, 2021 A.D. BY _____, COUNTY CLERK.

SURVEYOR'S CERTIFICATE:

I, GARY G. EIDSON, NEW MEXICO PROFESSIONAL SURVEYOR NO. 12641, DO HEREBY CERTIFY THAT THIS SURVEY PLAN AND THE FIELD SURVEY ON THE EGG, NO. 2021-001, WHICH IS SAID HEREON PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION, THAT I AM RESPONSIBLE FOR THE SURVEY, THAT THIS SURVEY MEETS THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATE: _____

JOHN WEST SURVEYING COMPANY
 PROVIDING SURVEYING SERVICES SINCE 1848
 41214 DAL PASO HOBBBS 11M 85242
 (575) 323-3145 www.jwsurvey.com
 TEPLEA 10021003

**COLLEGE SUBDIVISION, UNIT FOUR
 LEA COUNTY, NEW MEXICO
 A TYPE 3A SUBDIVISION**

OWNER'S STATEMENT, DEDICATION AND AFFIDAVIT:

THE FOREGOING SUBDIVISION OF TRACT A-2 DESCRIBED IN THAT CERTAIN CLAIM OF EXEMPTION TO LEA COUNTY, NEW MEXICO, FILED IN SURVEY BOOK 2, PAGE 694, LEA COUNTY RECORDS, LEA COUNTY, NEW MEXICO, SITUATED IN THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 SOUTH, RANGE 33 EAST, N 1/4 M 1/4, LEA COUNTY, NEW MEXICO.

BEING AN 1/4" STEEL ROD WITH CAP MARKED "A" OR "B" SET IN THE NORTH POINT OF 1/4" LINE OF SANGER STREET FOR THE SOUTHWEST CORNER OF THIS TRACT, WHICH IS 15 FEET ALONG THE SOUTHWEST CORNER OF SAID SECTION IS A DISTANCE OF 20 FEET FROM THE POINT OF BEGINNING OF SAID SECTION AND 15 FEET ALONG THE SOUTHWEST CORNER OF SAID SECTION IS A DISTANCE OF 30 FEET FROM A 1/2" STEEL ROD AT THE SOUTH QUARTER CORNER OF SAID SECTION, BEING 45 FEET ALONG THE SOUTHWEST CORNER OF SAID SECTION IS A DISTANCE OF 15 FEET TO A 1/2" STEEL ROD WITH CAP MARKED "A" OR "B" SET FOR THE NORTHEAST CORNER OF THIS TRACT, THUS SAID 1/4" STEEL ROD WITH CAP MARKED "A" OR "B" SET FOR THE NORTHEAST CORNER OF THIS TRACT, IS 15 FEET FROM THE POINT OF BEGINNING OF SAID SECTION AND 15 FEET FROM THE NORTH POINT OF SAID LINE OF SANGER STREET FOR THE SOUTHWEST CORNER OF THIS TRACT, THERE IS 15 FEET ALONG SAID NORTH POINT OF SAID LINE A DISTANCE OF 20 FEET TO THE POINT OF BEGINNING CONTAINING 0.72 ACRES MORE OR LESS.

SAID PROPERTY IS BEING DEVELOPED AS THE SAME APPEARS HEREON, CONSISTING OF COLLEGE SUBDIVISION UNIT FOUR TO LEA COUNTY, NEW MEXICO, WITH THE FREE CONSENT AND APPROVAL OF THE HOLDERS OF THE UNDEVELOPED INTERESTS THEREIN, AND NOTICE HEREBY GIVEN THAT THERE HAS BEEN FILED IN THE OFFICE OF THE COUNTY CLERK OF LEA COUNTY, NEW MEXICO, CERTAIN INSTRUMENTS OF EVIDENCE APPEARING TO THE SAID SECTIONED PROPERTY, WHICH SAID INSTRUMENTS ARE RECORDED ON PAGE _____ OF BOOK _____, UNDEVELOPED RECORDS OF SAID COUNTY.

IN WITNESS WHEREOF, THE UNDERSIGNED OWNER OF SAID LAND, HAS HEREunto SET HIS HAND THIS _____ DAY OF _____, 2021 A.D.

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
 COUNTY OF LEA
 I, _____, COUNTY CLERK, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF A SUBDIVISION OF LAND IN LEA COUNTY, NEW MEXICO, WAS FILED FOR RECORD IN THE OFFICE OF THE COUNTY CLERK OF LEA COUNTY, NEW MEXICO, ON _____ DAY OF _____, 2021 A.D. BY _____, COUNTY CLERK.

CERTIFICATE OF MUNICIPAL APPROVAL BY CITY COMMISSION

STATE OF NEW MEXICO
 COUNTY OF LEA
 I, _____, CITY CLERK, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF A SUBDIVISION OF LAND IN LEA COUNTY, NEW MEXICO, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOES BY RESOLUTION NO. _____ ON THE _____ DAY OF _____, 2021 A.D.

ACKNOWLEDGMENT:

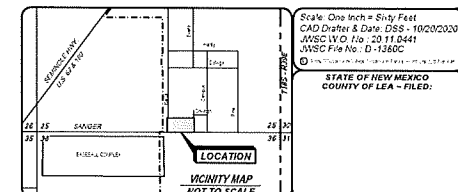
STATE OF NEW MEXICO
 COUNTY OF LEA
 I, _____, COUNTY CLERK, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF A SUBDIVISION OF LAND IN LEA COUNTY, NEW MEXICO, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOES BY RESOLUTION NO. _____ ON THE _____ DAY OF _____, 2021 A.D. BY _____, COUNTY CLERK.

CERTIFICATE OF APPROVAL BY THE CITY PLANNING BOARD:

THE PLAN, BEING THE PLAN OF COLLEGE SUBDIVISION UNIT FOUR, CONSISTING OF LAND DEVELOPED AS PROPOSED IN LEA COUNTY, NEW MEXICO, WAS SUBMITTED TO THE LEA COUNTY PLANNING AND ZONING BOARD, ASSEMBLED AT A MEETING ON THE _____ DAY OF _____, 2021 A.D., AND THE SUBDIVISION WAS SHOWN IN THE ATTACHED PLAN HAS THEREAFTER APPROVED AND ACCEPTED BY A MAJORITY OF THE SAID BOARD.

ACKNOWLEDGMENT:

STATE OF NEW MEXICO
 COUNTY OF LEA
 I, _____, COUNTY CLERK, DO HEREBY CERTIFY THAT THE FOREGOING PLAN OF A SUBDIVISION OF LAND IN LEA COUNTY, NEW MEXICO, WAS APPROVED BY THE COMMISSION OF THE CITY OF HOES BY RESOLUTION NO. _____ ON THE _____ DAY OF _____, 2021 A.D. BY _____, COUNTY CLERK.





ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: A RESOLUTION PROPOSING AMENDMENTS TO THE GROSS RECEIPTS AND COMPENSATION TAX ACT

DEPT. OF ORIGIN: Legal Department
DATE SUBMITTED: August 10, 2021
SUBMITTED BY: Efren A. Cortez, City Attorney

Summary: This Resolution opposes changes made to the Gross Receipts and Compensation Tax Act ("Act") made by the New Mexico Legislature in 2019 via House Bill (HB) 6 and proposes changes to the Act to counter the consequences of HB 6. Specifically, this Resolution calls on the New Mexico Legislature to amend NMSA 1978, § 7-1-14(F)(5), to allow for the destination tax on "services," including services from the oil and gas industry, to be the location of the performer of the service.

Fiscal Impact:

Reviewed By: Deborah Corral
Finance Department

This Resolution has no direct fiscal impact to the City of Hobbs. However, the fiscal impact of HB 6 and the changes to the Gross Receipts and Compensation Tax Act will likely result in significant losses of gross receipts taxes on services to the City of Hobbs if not reversed.

Attachments:
Resolution

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

The Commission should consider adoption of the Resolution.

Table with 2 columns: Approval signatures (Department Director, City Manager) and City Clerk's Use Only (Commission Action Taken) with fields for Resolution No., Ordinance No., Approved, Other, Continued To, Referred To, Denied, File No.

CITY OF HOBBS

RESOLUTION NO. 7088

A RESOLUTION PROPOSING AMENDMENTS TO THE
GROSS RECEIPTS AND COMPENSATION TAX ACT

WHEREAS, during the 2019 Regular Legislative Session, New Mexico amended NMSA 1978, § 7-1-14, titled “Business location instructions for purposes of reporting gross receipts and use; location-code database and location-rate database” via House Bill (HB) 6; and

WHEREAS, the 2019 amendments were intended to address the sales tax on “goods” delivered to various locations in New Mexico primarily from internet sales following the United States Supreme Court’s decision in *South Dakota v. Wayfair, Inc.* 138 S.Ct. 2080 (2018); and

WHEREAS, the 2019 amendments addressed both “goods” and “services” and a new subsection outlined in NMSA 1978, § 7-1-14(F)(5) was added that reads, “...for services other than those described in Paragraphs (1) through (4) of this subsection, the location where the product of the service is delivered.”

WHEREAS, the 2019 amendments went into effect on July 01, 2021, and thereafter will result in a significant loss of tax revenue by municipalities across New Mexico from service activities, originated by local companies, delivered outside of the municipal limits; and

WHEREAS, municipalities will continue to incur costs associated with these local companies, including the costs for public safety, utilities, road maintenance, and other municipal services, yet will not receive a fair share of the tax base; and

WHEREAS, municipalities have been told that there would be an offset between lost revenues from service activities and increased revenues from internet sales, yet this data has not been provided to the municipalities to date; and

WHEREAS, as a result of the 2019 amendments, not only do the municipalities stand to lose tax revenue from service activities delivered outside of their municipal boundaries, the State of New Mexico stands to lose tax revenue from service activities delivered outside of the State; and

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that the New Mexico Municipal League, as well as the Lea County members of the New Mexico Legislature, should seek an amendment to NMSA 1978, § 7-1-14(F)(5) to read, "...for services other than those described in Paragraphs (1) through (4) of this subsection, the location of the performer of the service or seller of the product of the service, as appropriate."

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: A RESOLUTION APPROVING THE FY 2023-2027 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

DEPT. OF ORIGIN: Engineering / Planning
DATE SUBMITTED: August 9th, 2021
SUBMITTED BY: Todd Randall, City Engineering and Kevin Robinson, Development Director

Summary: The Fiscal Year 2023-2027 Infrastructure Capital Improvement Plan (ICIP) was reviewed and approved at the August 9th, 2021 Special Meeting of the City of Hobbs Planning Board. After review the Board recommended approval by City Commission with unanimous approval.

The City Commission is requested to individually rank the ICIP projects to establish the TOP 5 PROJECTS for inclusion within the Plan. Each Commissioner is being asked to assign a ranking to each project as recommended by Planning Board of 1 through 10 with 1 being the most important project for the community. Each Commissioner's rankings will be tallied during the public meeting on August 16, 2021 and the results determining the TOP 5 Projects included in the resolution adopting the 2023-2027 ICIP. The adopted resolution will be submitted to NMDFA in September.

Last year (per Resolution # 6968), the Top 5 Projects were: #1 Joe Harvey Boulevard Improvements; #2 West Bender Widening & Drainage; #3 Community Housing Projects; #4 Street Resurfacing; and #5. Sewer Main Replacement.

Fiscal Impact: Reviewed By: Deborah Corral Finance Department

The City will be financially impacted negatively if the ICIP is not approved and sent to the State, as the City will be ineligible for State grant funding for City projects.

Attachments: Resolution, Top 5 Selection, Draft ICIP Plan, Planning Board Minutes.

Legal Review: Approved As To Form: [Signature] City Attorney

Recommendation: Consider approval of the Resolution to adopt the ICIP Plan.

Approved For Submittal By: [Signatures] Department Director, City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN
Resolution No.
Ordinance No.
Approved
Other
Continued To:
Referred To:
Denied
File No.

CITY OF HOBBS

RESOLUTION NO. 7089.

A RESOLUTION APPROVING THE FISCAL YEAR 2023-2027 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

WHEREAS, the City of Hobbs recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue strategic actions and objectives to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in the short and long range capital planning efforts.

WHEREAS, on August 9, 2021, the City of Hobbs Planning Board conducted a Public Hearing and discussed the proposed capital improvement plan, and after due review and with recommendations for minor modifications, the Planning Board unanimously approved the draft plan and recommended approval by the City Commission.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby adopts the attached Infrastructure Capital Improvements Plan, subject to availability of funds; and
2. The City intends that this Plan will be a working document and one of many steps toward improving rational, long range capital planning and budgeting for New Mexico's infrastructure.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**Fiscal Year 2023 – 2027
Local Infrastructure
Capital Improvement Plan
(ICIP)**



City of Hobbs

MAYOR

Sam D. Cobb

CITY COMMISSION

Joseph D. Calderón, Mayor Pro Tem

R. Finn Smith

Christopher Mills

Larron B. Fields

Roy Dwayne Penick

Don R. Gerth

CITY MANAGER

Manny Gomez



**CITY OF HOBBS
2023 - 2027 ICIP Project List
City Commission Recommendations
Top 5 Priority List**

- #1**
- #2**
- #3**
- #4**
- #5**

Infrastructure Capital Improvement Plan FY 2023-2027

**Hobbs
Project Summary**

Year	NEW RANK	Project Title	Funded to Date	Proposed FY 2023	2024	2025	2026	2027	Total Project Cost
2023	1	Sewer Main Replacement	23,525,380	1,000,000	500,000	500,000	500,000	500,000	26,525,380
2023	2	Joe Harvey Blvd. Improvements	775,000	750,000	7,500,000	0	0	0	9,025,000
2023	3	Street Improvements / Resurfacing	26,726,875	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	36,726,875
2023	4	Infrastructure / Utility Extensions	1,500,000	750,000	750,000	750,000	750,000	750,000	4,500,000
2023	5	Public Safety / Security Improvements	0	500,000	0	0	0	0	500,000
2023	6	Municipal Facility Security Improvements	589,000	1,000,000	1,000,000	0	0	0	2,589,000
2023	7	Drainage Master Plan & Improvements	700,000	750,000	0	0	0	0	1,450,000
2023	8	Heavy Rescue / Haz-mat Apparatus	0	750,000	0	0	0	0	750,000
2023	9	West College Lane Realignment	550,000	1,500,000	400,000	4,000,000	0	0	6,450,000
2023	10	West Bender Widening Project & Drainage	541,772	500,000	1,500,000	5,500,000	0	0	8,041,772
2023	11	All Inclusive Playground	0	1,500,000	0	0	0	0	1,500,000
2023	12	Citywide Fiber Network	1,200,000	1,000,000	0	0	0	0	2,200,000
2023	13	Public Facility Roof Reconstruction	882,000	1,000,000	500,000	500,000	500,000	500,000	3,882,000
2023	14	Ambulance	1,671,301	300,000	0	300,000	0	300,000	2,571,301
2023	15	WWRF - Scada Improvements	4,000,000	3,000,000	0	0	0	0	7,000,000
2023	16	Public Safety Vehicle and Equipment	7,287,145	750,000	750,000	750,000	750,000	750,000	11,037,145
2023	17	Ground Water Remediation - WWRF	200,000	1,000,000	1,000,000	300,000	0	0	2,500,000
2023	18	Water Wells Program	624,609	500,000	0	500,000	0	500,000	2,124,609
2023	19	SWAT Vehicle	0	300,000	0	0	0	0	300,000
2023	20	Municipal Vehicles and Equipment	7,287,145	500,000	500,000	500,000	500,000	500,000	9,787,145
2023	21	RR Crossing Upgrades and New Crossings	295,047	150,000	0	150,000	0	150,000	745,047
2023	22	SR 18 - South Dal Paso Improvements	0	750,000	3,000,000	0	0	0	3,750,000
2023	23	Gateway Corridor Beautification	0	350,000	1,500,000	1,500,000	1,500,000	0	4,850,000
2023	24	East Skelly and Midwest Improvements	150,000	1,000,000	0	0	0	0	1,150,000
2023	25	Update Comprehensive Plan	0	150,000	0	0	0	0	150,000
2023	26	Del Norte Park Expansion Area	0	450,000	4,500,000	0	0	0	4,950,000
2023	27	Water Main Replacement	3,488,910	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	8,488,910
2023	28	Parks and Rec. Master Plan Study	0	125,000	0	0	0	0	125,000
2023	29	Rockwind Golf Course Drainage Improvements	1,000,000	1,000,000	0	0	0	0	2,000,000
2023	30	AMR - Water Meter Replacement Program	2,000,000	500,000	500,000	500,000	0	0	3,500,000
2023	31	Heizer Park Renovations	1,542,200	500,000	2,000,000	0	0	0	4,042,200
2023	32	Prairie Haven Improvements	0	200,000	1,250,000	0	0	0	1,450,000
2023	33	Senior Center Meal Delivery Vehicles	0	75,000	0	0	0	0	75,000
2023	34	Projection of Smith Ln	0	250,000	0	0	0	0	250,000

Year	NEW RANK	Project Title	Funded to Date	Proposed FY 2023	2024	2025	2026	2027	Total Project Cost
2023	35	Public Facility HVAC Improvements	882,000	500,000	500,000	500,000	500,000	500,000	3,382,000
2023	36	ADA Intersection Improvement Project	0	50,000	50,000	50,000	50,000	50,000	250,000
2023	37	Street Sign / Pavement Marking Replacement	102,453	150,000	150,000	150,000	150,000	150,000	852,453
2023	38	Water production - PRV Stations	325,000	125,000	0	0	0	0	450,000
2023	3	Manhole Repair Program	670,000	60,000	60,000	60,000	60,000	60,000	970,000
2023	40	MAP Roadway Rehabilitation Projects	0	600,000	600,000	600,000	175,000	175,000	2,150,000
2023	41	Arterial COOP Project	0	175,000	175,000	175,000	175,000	175,000	875,000
2024	001	Outdoor Range Phase II	423,821	0	450,000	0	0	0	873,821
2024	002	Fire / Police Training Facility	0	0	750,000	750,000	750,000	0	2,250,000
2024	003	Retention / Detention Basin Renovations	0	0	500,000	500,000	500,000	500,000	2,000,000
2024	004	Detention Facility Improvements	0	0	2,500,000	0	0	0	2,500,000
2024	005	Northwest Bypass	0	0	600,000	500,000	18,400,000	0	19,500,000
2024	006	Projection of Central West	0	0	75,000	750,000	0	0	825,000
2024	007	Traffic Signal Upgrades on SR 18	1,888,719	0	800,000	250,000	250,000	250,000	3,438,719
2024	008	Green Meadows - Phase 2	0	0	1,500,000	0	0	0	1,500,000
2024	009	Artificial Sportfield Turf	0	0	4,200,000	0	0	0	4,200,000
2024	010	Traffic Study Update	21,144	0	350,000	0	0	0	371,144
2024	011	SR 18 - Sewer Trunk Line Extension	0	0	3,500,000	0	0	0	3,500,000
2024	012	Rockwind Golf Course - Teaching Facility	0	0	800,000	0	0	0	800,000
2024	013	Varsity Grandstand Improvements	0	0	750,000	0	0	0	750,000
2024	014	Dal Paso Roadway / Drainage Improvements	0	0	500,000	4,000,000	0	0	4,500,000
2025	001	Wildland Fire Apparatus	0	0	0	450,000	0	0	450,000
2025	002	HPD Mobile Command Post	0	0	0	400,000	0	0	400,000
2025	003	Water System Improvements (North Reservoir)	0	0	0	3,000,000	0	0	3,000,000
2025	004	Apache Dr/Fowler St Utilities Extension	0	0	0	75,000	750,000	0	825,000
2025	005	Harry McAdams Irrigation Replacement	0	0	0	1,500,000	0	0	1,500,000
2026	001	Millen Projection	0	0	0	0	3,000,000	0	3,000,000
2026	002	Fowler Street Extension	0	0	0	0	2,500,000	0	2,500,000
2026	002	New Elevated Water storage	0	0	0	0	3,000,000	0	3,000,000
2026	003	Bender Median Renovations	0	0	0	0	750,000	0	750,000
2027	001	Southeast Bypass	374,075	0	0	0	0	19,000,000	19,374,075
2027	002	Taylor Ranch Improvements	1,200,000	0	0	0	0	20,000,000	21,200,000
2027	003	Bensing South Projection	0	0	0	0	0	1,750,000	1,750,000

Number of projects:
Grand Totals

Year: 1	Year: 2	Year: 3	Year: 4	Year: 5
28,660,000	51,460,000	33,460,000	39,510,000	50,560,000

Total Project Cost
318,606,058

A. Creating the FY 2023-2027 Infrastructure Capital Improvement Plan

Introduction

The local Infrastructure Capital Improvement Plan (ICIP) is a plan that establishes planning priorities for anticipated capital projects. The state coordinated local ICIP process encourages entities to plan for the development of capital improvements so that they do not find themselves in emergency situations, but can plan for, fund, and develop infrastructure at a pace that sustains their activities.

The Department of Finance and Administration (DFA), through its authority in NMSA 1978, Sections 5-8-6A, 6-6-2J, 6-6-4, 9-6-5.1, 11-6-2, 11-6-3, 11-6-4.1, 11-6-5, and 11-6-5.1, **strongly encourages** each jurisdiction to prepare a five-year infrastructure capital improvement plan (ICIP).

New Mexico counties, municipalities, tribal governments and special districts evaluate their infrastructure priorities and participate in the ICIP process each year. Senior Citizen Facilities must also submit their own ICIP, separate from their governing body. This will assist in assessing the critical needs of each facility. The ICIP Guidelines and ICIP Data Entry Instructions will work in tandem to guide entities on how to participate in the Local ICIP process, and how to input project information into the ICIP database.

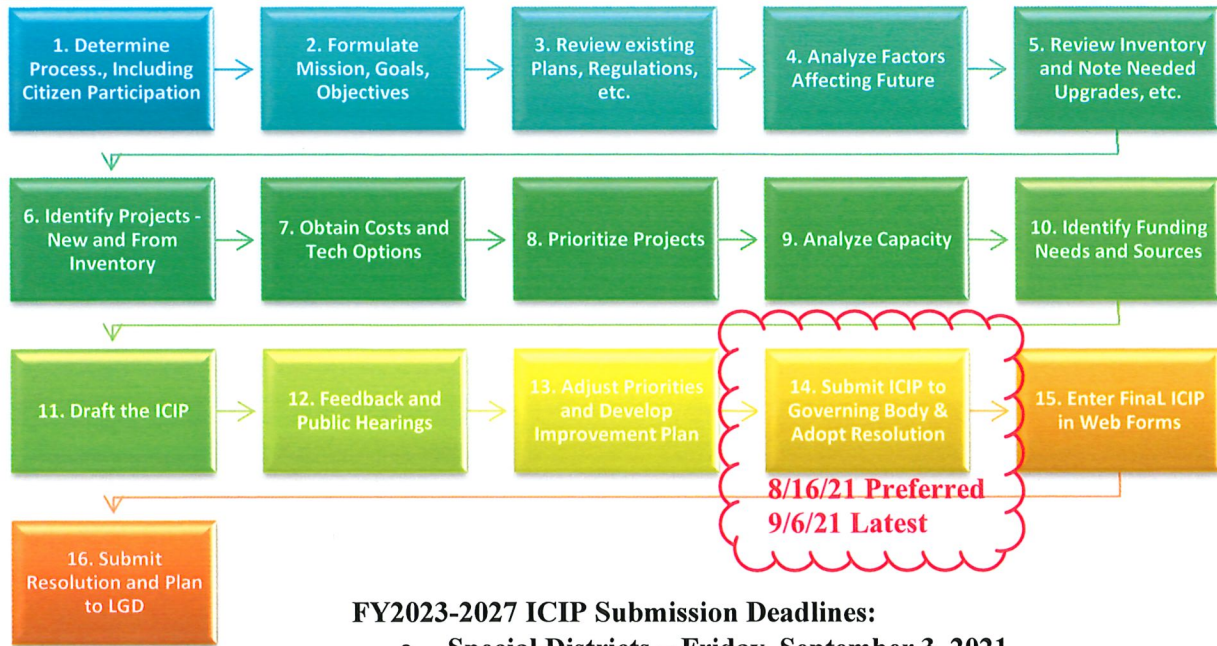
The initial step in the ICIP process is the creation of the individual entity plan. **The plan covers a five-year period and is developed and submitted annually.** It includes policy direction, funding time frames, estimated costs, justifications, and the details of each specific infrastructure capital improvement project proposed, by year, over the five-year period. The plan includes repair or replacement of existing infrastructure and the development of new infrastructure. Each proposed project includes Legislative Language, Description/Scope of Work, Priority Rank of all projects, Proposed and Secured Funding Budget, Project Budget, Phasing information and Phasing Budget (if applicable), and Operating/Maintenance Budget.

Each participating entity must update their project information in the ICIP database and submit copies of the written approval of ICIP by governing body. Tribal Governments that are not able to obtain a Resolution may provide a Letter of Approval from a Governor, President, or Chapter President. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director certifying their ICIP.

The final ICIP report is available to view on the DFA/LGD website at <https://www.nmdfa.state.nm.us/local-government/icip/> for the public, NM State Governor, Tribal governments, legislators, local elected officials, local entities, and funding agencies to view.

The infrastructure capital improvement planning process suggested by these guidelines proposes steps and basic elements of a local capital improvement plan that can be addressed by each local government or tribe. The basic elements are common in planning. While the process for developing a local plan is not mandated, the following are suggested points for charting the development of the local plan and participating in the ICIP process.

Developing the Local Infrastructure Capital Improvement Plan



FY2023-2027 ICIP Submission Deadlines:

- Special Districts – Friday, September 3, 2021
- Tribal Governments – Friday, September 17, 2021
- **Counties and Municipalities – Friday, September 17, 2021**
- Senior Citizen Facilities – Friday, October 1, 2021

CITY OF HOBBS
2023 ICIP Project List (For FY 2022 Legislature)

City of Hobbs Planning Board Recommendations
Top 10
2023 Priority List

- #1 Sewer Main Replacement*
- #2 Joe Harvey Blvd. Improvements*
- #3 Street Improvements Resurfacing*
- #4 Infrastructure Utility Extensions**
- #5 Public Safety / Security Improvements**
- #6 Municipal Facility Security Improvements**
- #7 Drainage Master Plan & Improvements**
- #8 Heavy Rescue/Haz-mat Apparatus**
- #9 West College Lane Realignment**
- #10 West Bender Widening Project & Drainage*

Italicized indicates Commissions Top 5 Priority List from last year's ICIP.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: Resolution Authorizing the Submission of a Grant Application to Provide Funding for Public Transportation for FY 22-23 Under Section 5311 of the Federal Transit Act

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: August 10, 2021
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The City of Hobbs operates the Hobbs Express Public Transportation Program under a Section 5311 Grant through the Federal Transit Act (FTA) administered by the NMDOT, Transit and Rail Division. The program has been in continuous operation under this format since 1989. The annual grant application requires that each applicant submit a resolution of support from the municipality served by the project which is attached for consideration by the Commission.

This is a formulary grant for Federal FY 22-23 and the grant application is summarized as follows:

	Total	Federal Share	Local Share
Administrative (80/20)	\$ 109,300.00	\$ 87,440.00	\$ 21,860.00
Operating (50/50)	\$ 924,200.00	\$ 462,100.00	\$ 462,100.00
Capital (80/20)	\$ 178,000.00	\$ 142,400.00	\$ 35,600.00
TOTAL	\$1,211,500.00	\$ 691,940.00	\$ 519,560.00

Fiscal Impact:

Reviewed By: 

Finance Department

The City's portion of the funding is provided through fares charged for the service and by subsidy from the City's General Fund. Upon approval of the grant application by the NMDOT, a project agreement will be presented to the Commission for formal consideration at a later date.

Attachments:

- Resolution Authorizing Grant Application Under Section 5311 of the FTA
- Budget Request Summary Pages

Legal Review:

Approved As To Form: 

City Attorney


Recommendation:

Motion to approve the resolution.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 7090

A RESOLUTION AUTHORIZING THE CITY OF HOBBS
TO SUBMIT A GRANT APPLICATION TO THE STATE OF NEW MEXICO,
DEPARTMENT OF TRANSPORTATION, FOR THE
HOBBS EXPRESS PUBLIC TRANSPORTATION PROGRAM
FOR FY 22-23 UNDER SECTION 5311 OF THE FEDERAL TRANSIT ACT

WHEREAS, the City of Hobbs seeks to continue to offer public transportation to residents and visitors in the City of Hobbs; and

WHEREAS, the State of New Mexico, under Section 5311 of the Federal Transit Act, is requesting applications for grant funding to assist local communities with public transportation needs; and

WHEREAS, the City of Hobbs hereby acknowledges and supports submission of an application for FTA Section 5311 Rural Transportation Grant Funding which provides funding to offset the administrative, operating and capital costs of operating public transportation services in rural areas; and

WHEREAS, the City of Hobbs continues to support the transit program and commits to provide local matching funds in the proposed amount of **\$519,560.00**.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the City Manager be, and he hereby is, authorized and directed to take all necessary and appropriate action to effectuate this resolution and specifically to submit a grant application for FTA Section 5311 Rural Transportation Grant Funding for FY 22-23 to the State of New Mexico, Department of Transportation, for operation of the Hobbs Express public transportation program.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Application

Application: Section 5311/5339 Program (Rural/Non-Urbanized Public Transportation) FY 2023 Application

Application Deadline: 8/27/2021
11:00:00 PM

Organization: City of Hobbs

Year: 2023 **Status:** Not Submitted

Application Form(s)

Before you can submit this application, you must upload all required documents.

		<u>Documents</u>	
	Download	2023 Application Guide	
<input checked="" type="checkbox"/>		Articles of Incorporation	Re-Upload
<input checked="" type="checkbox"/>		501(C)3 Certification (Required for Non-Profits)	Attach
<input type="checkbox"/>		SAM.gov Debarment and Suspension Search Verification	Attach
<input checked="" type="checkbox"/>		Current Audit (FY20)	Re-Upload
<input checked="" type="checkbox"/>		Transit Related Audit Finding Documentation (If Applicable)	Attach
<input checked="" type="checkbox"/>		Procurement Policy (New Applicants and Updated Policies)	Re-Upload
<input checked="" type="checkbox"/>		Historical and Application Year Budget Information	Re-Upload
<input checked="" type="checkbox"/>		Map of Service Area	Re-Upload
<input checked="" type="checkbox"/>		Demographic Information	Re-Upload
<input checked="" type="checkbox"/>		Ridership and Transit System Statistics	Re-Upload
<input checked="" type="checkbox"/>		Civil Rights Complaints/Review Activities Documentation	Attach
<input checked="" type="checkbox"/>		Program Coordination	Re-Upload
<input type="checkbox"/>		Letter(s) of Resolution of Financial Commitment of Local Match (Include Dollar Amount)	Attach
<input type="checkbox"/>		Letter(s) of Program Support from Municipality, Board, or Council	Attach
<input type="checkbox"/>		Program Justification	Attach

Documents

	Operations Profile	Re-Upload
--	--------------------	---------------------------

Requires Upload



Optional



Upload Complete



Project(s)

Attach

Description	Line Item	Year	Description	Stimulus	Net Project Cost
Remove	117900	2023	Project Administration - Project Administration		\$109,300.00
Remove	300901	2023	Operating Assistance up to 50% Federal Share- Rural		\$924,200.00
Remove	111201	2023	Buy Replacement - Bus STD 40 FT		\$142,000.00
Remove	114404	2023	Rehab / Renovation - Storage Facility		\$6,000.00
Remove	113207	2023	Acquisition - Surveillance / Security Equipment		\$30,000.00

Budget Request Summary

Budget Category	Net Project Cost	Total FTA Portion of Net Project Cost (max. allowed)	Total Minimum Required Local Match	Additional Local Funds
Administration Less 20.00 % Local Match	\$109,300.00	\$87,440.00	\$21,860.00	\$0.00
Capital Less 20.00 % Local Match	\$178,000.00	\$142,400.00	\$35,600.00	\$0.00
Operating Less 50.00 % Local Match	\$924,200.00	\$462,100.00	\$462,100.00	\$0.00
Total	\$1,211,500.00	\$691,940.00	\$519,560.00	\$0.00

Budget Summary

Expense

Supplies

1-11-05	Office Supplies	\$4,000.00
1-11-10	Furniture under \$1,000	\$0.00
1-11-12	Equipment under \$1,000	\$0.00
1-11-20	Janitorial Supplies	\$0.00
1-11-95	Other	\$0.00
2-08-05	Shop Supplies	\$8,500.00
2-08-10	Furniture & Equipment under \$500	\$0.00
2-08-15	Printing	\$0.00
2-08-95	Other	\$0.00

Vehicle Costs

2-11-05	Fuel	\$65,000.00
2-11-10	License & Fees	\$750.00
2-11-15	Oil & Lubricants	\$4,500.00
2-11-20	Replacement Parts	\$18,000.00
2-11-25	Tires	\$7,000.00
2-11-30	Vehicle Maintenance	\$20,000.00
2-11-35	Vehicle Painting	\$0.00
2-11-40	Vehicle Interior Maintenance	\$0.00
2-11-45	Freight	\$0.00
2-11-50	Vehicle Repair	\$0.00
2-11-95	Other	\$18,000.00

Insurance

1-07-05	Buildings and Contents	\$3,900.00
1-07-10	General & Employee Liability Insurance	\$0.00
1-07-15	Surety and Fidelity Bonds	\$0.00
1-07-20	Claims Deductible	\$0.00
1-07-25	Vehicle Insurance	\$10,000.00
1-07-95	Other	\$0.00

Communications

1-03-05	Fax Machine	\$0.00
1-03-10	Internet Subscriber Services	\$0.00
1-03-15	Postage	\$0.00
1-03-20	Telephone	\$0.00
1-03-25	Cell Phone	\$0.00
1-03-30	Radio	\$0.00
1-03-35	Repeater Fees	\$0.00
1-03-95	Other	\$0.00
2-03-05	Cell Phone	\$1,850.00
2-03-10	Telephone	\$8,500.00
2-03-15	Radio Repeater	\$0.00
2-03-20	Mobile Radio	\$5,000.00
2-03-25	Radio	\$0.00
2-03-95	Other	\$0.00

Occupancy Costs

1-08-05	Office Rent	\$0.00
1-08-10	Utilities	\$0.00
1-08-20	Building Maintenance	\$2,500.00
1-08-95	Other	\$0.00
2-06-05	Building Maintenance	\$3,500.00
2-06-10	Operational Rent	\$0.00
2-06-15	Utilities	\$18,000.00
2-06-20	Building Insurance	\$0.00
2-06-25	Building and Grounds	\$3,600.00
2-06-30	Pest Control	\$0.00
2-06-35	Landscaping services	\$0.00
2-06-95	Other	\$0.00

Contractual Services

1-04-05	Audit	\$0.00
1-04-10	Advertising	\$25,000.00
1-04-15	Equipment Rental/Lease	\$0.00
1-04-20	Contractual Services - Other	\$0.00
1-04-25	Contractual Services - Janitorial	\$0.00
1-04-26	Temporary Employment Services	\$0.00
1-04-27	Accounting	\$0.00
1-04-28	Consulting Services	\$0.00
1-04-30	Indirect Costs	\$0.00
1-04-95	Other	\$0.00
2-04-05	Maintenance - Machinery	\$0.00
2-04-06	Maintenance - Equipment	\$0.00
2-04-10	Equipment Rental/Lease	\$0.00
2-04-15	Contractual Services - Other	\$0.00
2-04-20	Transit Services	\$0.00
2-04-30	Indirect Cost Rate	\$0.00
2-04-95	Other	\$0.00

Training

1-12-05	Training	\$1,500.00
1-12-95	Other	\$0.00
2-09-05	Training	\$2,500.00
2-09-95	Other	\$0.00

Capital Expenses

3-01-00	Capital Cost	\$178,000.00
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Fringe Benefits

1-02-05	FICA	\$2,500.00
1-02-10	PERA Retirement	\$2,800.00
1-02-15	Health Insurance	\$7,800.00
1-02-20	Unemployment Insurance	\$0.00
1-02-25	Workmen's Compensation	\$0.00
1-02-30	Other Fringe Benefits	\$0.00
1-02-95	Other	\$500.00
2-02-05	FICA	\$37,000.00
2-02-10	PERA Retirement	\$60,000.00
2-02-15	Health Insurance	\$150,000.00
2-02-20	Unemployment Insurance	\$0.00
2-02-25	Worker's Compensation	\$15,000.00
2-02-95	Other	\$58,000.00

Personnel Costs

1-09-10	Physicals	\$0.00
1-09-12	Drug Screens	\$0.00
1-09-15	Vaccinations	\$0.00
1-09-95	Other	\$0.00
2-07-03	Uniform Laundry Services	\$0.00
2-07-05	Uniform Purchase	\$4,000.00
2-07-06	Background Checks	\$0.00
2-07-10	Vaccinations	\$0.00
2-07-12	Drug Screens	\$0.00
2-07-15	Physicals	\$0.00
2-07-95	Other	\$0.00

Dues and Subscriptions

1-05-05	NMTA	\$400.00
1-05-10	SWTA	\$300.00
1-05-15	Transit Publications	\$0.00
1-05-20	CTAA	\$600.00
1-05-21	Business Registration Fees	\$0.00
1-05-95	Other	\$0.00

Printing/Copying Costs

1-10-05	Printing	\$4,000.00
1-10-10	Copying	\$2,500.00
1-10-95	Other	\$0.00

Travel

1-13-05	Mileage	\$0.00
1-13-10	Public Transport Fares	\$0.00
1-13-15	Per Diem	\$0.00
1-13-20	Registration Fees	\$500.00
1-13-25	Lodging and Meals	\$500.00
1-13-30	Other	\$0.00
2-10-05	Mileage	\$0.00
2-10-10	Public Transport Fares	\$0.00
2-10-15	Per Diem	\$0.00
2-10-20	Registration Fees	\$0.00
2-10-25	Lodging & Meals	\$2,500.00
2-10-30	Other	\$0.00

Equipment

1-06-10	Equipment Repair	\$0.00
1-06-15	Computer Purchase	\$0.00
1-06-20	Software Purchase	\$0.00
1-06-25	Software Lease	\$0.00
1-06-95	Other	\$0.00
2-05-10	Assigned Vehicle Use	\$0.00
2-05-25	Equipment Repair	\$0.00
2-05-95	Other	\$0.00

Salaries and Wages

1-01-05	Director	\$33,000.00
1-01-10	Managers	\$0.00
1-01-12	Financial Manager	\$0.00
1-01-15	Clerical Support Staff	\$7,000.00
1-01-20	Accounting Staff	\$0.00
1-01-25	Administrative Assistant	\$0.00
1-01-30	Village Administrator	\$0.00
1-01-35	CFO	\$0.00
1-01-40	Salary Adjustments	\$0.00
1-01-45	Chief Executive Officer	\$0.00
1-01-50	Transportation Coordinator	\$0.00
1-01-55	Public Works Director	\$0.00
1-01-60	Janitor	\$0.00
1-01-65	Temporary	\$0.00
1-01-95	Other	\$0.00
2-01-05	Supervisor	\$78,000.00
2-01-10	Drivers	\$315,000.00
2-01-15	Mechanics	\$0.00
2-01-20	Dispatcher	\$33,000.00
2-01-25	Janitor	\$12,000.00
2-01-30	Salary Adjustment	\$0.00
2-01-35	Overtime	\$0.00
2-01-40	Mechanic Supervisor	\$0.00
2-01-45	Auto Parts Clerk	\$0.00
2-01-50	Maintainer	\$0.00
2-01-55	Accountant	\$0.00
2-01-60	Laborer	\$0.00
2-01-95	Other	\$0.00

Revenue (Non-Calculated)

Advertising

Advertising	\$0.00
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Contracting

Contracting	\$0.00
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Revenue

Passenger Fares

2-11-55	Passenger Fares	\$25,000.00
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Total Expenses	\$1,236,500.00
Total Revenue	\$25,000.00
Net Project Cost	\$1,211,500.00

Additional Documents

Document Name:

Select Document No file chosen

[Upload](#)

No documents attached.

Comments

Comments	Update By
No records to display.	

Insert

History Log

Status	Comments	Last Modified By
Uploaded: Program Coordination		Jan Fletcher on 8/5/2021 5:51:59 PM
Uploaded: Operations Profile		Jan Fletcher on 8/5/2021 5:03:45 PM
Uploaded: Demographic Information		Jacque Pennington on 8/5/2021 2:35:20 PM
Uploaded: Historical and Application Year Budget Information		Jan Fletcher on 8/4/2021 3:14:54 PM
Uploaded: Ridership and Transit System Statistics		Jan Fletcher on 8/4/2021 10:04:08 AM
Uploaded: Procurement Policy (New Applicants and Updated Policies)		Jan Fletcher on 8/4/2021 10:01:00 AM
Uploaded: Current Audit (FY20)		Jan Fletcher on 8/4/2021 9:58:31 AM
Uploaded: Articles of Incorporation		Jan Fletcher on 8/4/2021 8:31:57 AM
Uploaded: Map of Service Area		Jacque Pennington on 7/26/2021 11:00:27 AM

June 25, 2021

To whom it may concern,

Covenant Health Hobbs Hospital utilizes the Hobbs Express transport bus on a daily basis and is very appreciative to the City of Hobbs Public Transportation Department for establishing this service. This program assists *patients* coming to and from our facility, as well as several of our *staff members*. For many of our patients, this is the only way they can get to our hospital to receive their much needed healthcare.

The mission of Hobbs Express - "to deliver safe, dependable and affordable transportation services" is vital to our hospital and our entire community. I commend the hard work of Hobbs Express and their staff. We can always rely on them to be at our "bus stop" at the times stated on their schedules. It allows any of our patients to wait inside our facility if it is too warm or too cold until their arrival. It is our hope that Hobbs Express will continue to serve our community for many more years.

Sincerely,



Dan Springer
CEO

July 7, 2021

Hobbs Express

200 E. Broadway, Hobbs, NM 88240

To Whom It May Concern

The mission of the Hobbs Express to deliver safe, dependable and affordable transportation services is very beneficial to the City of Hobbs and its residents. Isaiah's Soup Kitchen is very appreciative of the Hobbs Express. Continuation of the transportation service is vital to our community. Many of our citizens could not access groceries, medical and essential services without the services of the Hobbs Express. It is our hope that Hobbs Express will continue to serve our community for many more years.

Sincerely,

Renee Madron



William Booth
Founder

Brian Peddle
General

Douglas Riley
Territorial Commander

Ivan & Jennifer Wild
Divisional Leaders

06/28/2021

I Carla Benford, manager of The Salvation Army Food Bank in Hobbs, New Mexico am writing this letter of support on behalf of The Hobbs Express. In March 2020 our county and community alongside the rest of the country was hit with and effected by the Covid-19 pandemic. Per governor order, citizens were ordered to stay home due to the stay at home order put into place. This caused a rise of demand in food from The Salvation Army here in Lea County being that we were the main food pantry in the County.

In partnership with United Way 211 of Lea County, we partnered with The Hobbs Express who stepped up with transportation for the home deliveries of the food boxes from March 2020 thru August 2020. Every Tuesday and Thursday The Hobbs Express would pick up 300 boxes on each day totaling 600 boxes a week which had them delivering 2,400 food boxes a month for 6 months.

14,400 food boxes made it to the homes of Lea County residents through the beginning of the pandemic with the help and dedication of the Hobbs Express and their staff members.

The Salvation Army of Hobbs was not only blessed and grateful for The Hobbs Express for their help and man power in which we did not have at the time, but we are honored to of worked alongside them in helping keep our community and Lea County fed.

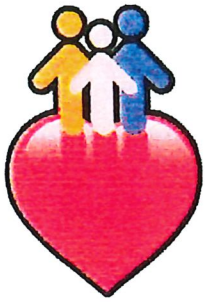
We thank them with gratitude.

Carla Benford

Food Bank Manager

THE SALVATION ARMY HOBBS CORPS

820 South Fowler Street, Hobbs, NM 88240 • PO Box 359, Hobbs, NM 88240 • 575-397-2119



OPTION INC.

Shelter and Assistance For Victims of Domestic Violence

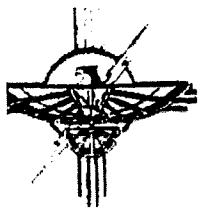
Hobbs Express
City of Hobbs
200 E. Broadway
Hobbs, New Mexico 88240

Greetings all,

We would like to voice our **strong** support for the Hobbs Express program. Option, Inc. is a center for victims of Domestic Violence. Many times we have called the Hobbs Express to pick up clients and the Hobbs Express has always been very helpful. It is this teamwork among our community partner's that is critical in helping change our community in a positive way. The Hobbs Express meets a basic need for our community, transportation. We are partners in fighting Domestic Violence in Hobbs. They are very prompt to assist us with any issues regarding our clients. Because of our close coordination between our two agencies we believe that we are making a difference in the lives of the citizens of Hobbs.

Thank you,

Robert Guthrie
Interim Director



July 1, 2021

To Whom It May Concern,

New Mexico Junior College (NMJC) is very appreciative to the City of Hobbs Public Transportation Department for establishing the Hobbs Express. This program is much needed by our students and constituents. This program has allowed many students to enroll and attend NMJC who may not have the ability to attend due to their transportation issues.

The mission of Hobbs Express to deliver safe, dependable and affordable transportation services is very beneficial to the City of Hobbs and its residents. Their service to our area extends the notion of providing a more educated workforce to the employers within all of Lea County.

I commend the hard work of Hobbs Express and the staff employed there. It is my hope you will continue to support this great service to the citizens.

Sincerely,



Kelvin Sharp, Ed.D.
President



**BOYS & GIRLS CLUB
OF HOBBS**

Boys & Girls Club
Of Hobbs, Inc.
301 E. Broadway
Hobbs, NM 88240
Tel 575-393-7905 (Club)
Tel 575-397-4446 (Office)
Fax 575-433-0020
bgchkid@leaco.net
www.bgchkid.org

June 30, 2021

To Whom It May Concern:

The Boys & Girls Club of Hobbs has enjoyed an excellent partnership with Hobbs Express for over 19 years. Their support and willingness to collaborate with us to get kids to the Boys & Girls Club safely after school is invaluable to the citizens of Hobbs. Their professionalism is second to none and yet they are accessible and willing to do whatever is best for the children we serve.

They have even made special consideration for our peak hours and adjusted their routes to benefit our members.

We absolutely could not serve the 450 children that we serve daily without Hobbs Express.

Sincerely

Mike Clampitt
Chief Professional Officer
Boys & Girls Club of Hobbs, NM Inc.





June 29th, 2021

To Whom it May Concern,

Carrie Tingley Orthopedics provides Outreach Clinics in six remote cities throughout the state to serve families that are not able to travel to Albuquerque. Among those cities is Hobbs, NM. We travel to Hobbs three times a fiscal year. Upon our arrival to the Lea County Regional Airport, we utilize Hobbs Express to pick us up and take us to Covenant Health (previously Lea Regional Medical). We run a half day clinic seeing patients. After clinic is over, Hobbs express picks us up again and takes us back to the airport. Carrie Tingley has coordinated with Hobbs Express for many years now, and we appreciate their business.

If there are any questions or concerns, feel free to contact me.

Sincerely,

Christina L Miranda, BS, RMA
Outreach Coordinator
Carrie Tingley Outpatient Hospital
Orthopedic Department
1127 University Blvd Abq, NM 87102
Phone: (505) 272-5270
Fax: (505) 272-5317



Guidance Center of Lea County, Inc.

PO Box 907 Hobbs, NM 88241-0907
(575) 393-3168

June 25, 2021

Ms. Joyce Hester
City of Hobbs – Hobbs Express
Office of Public Transportation
424 W. Broadway
Hobbs, NM 88240

To Whom It May Concern:

The Guidance Center of Lea County, Inc. wholeheartedly supports the City of Hobbs – Hobbs Express public transportation services. Continuation of these transportation services is vital to our community, as many of our clients utilize the service for transportation, not only to our agency for mental health services, but also to local medical, grocery, food and other retail establishments. Without transportation services provided, many of our citizens would not otherwise be able to access services.

If I can be of further assistance, please do not hesitate to contact me at (575) 393-3168, extension 1249.

Sincerely,

Carrie Cooper
Chief Executive Officer
Guidance Center of Lea County, Inc.



CASA of Lea County

501 N Linam Street Hobbs, NM 88240

CASA Program (575) 393-0015 casaofleacountyed@gmail.com

Family Time Program (575) 393-0661 casaftvc@gmail.com

FAX (575) 433-0015 www.casaofleacounty.org

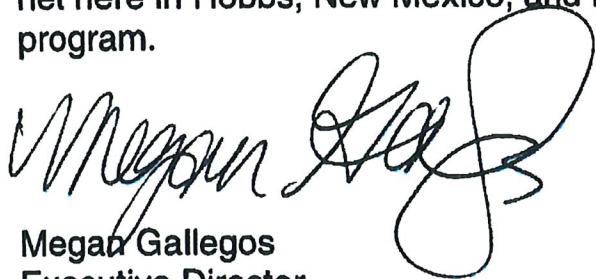
June 28, 2021

To Whom It May Concern:

This letter is in support of the Hobbs Express Public Transportation. In our community of Hobbs, New Mexico, transportation has a major impact on our everyday lives and on the future, we are creating together. It is at the heart of our ability to access jobs, education, to get our families to the doctor's office and the grocery store, and to support quality of the lives of our community's citizens.

CASA of Lea County's Family Time Visitation Center provides supervised visitation and safe custody exchanges for citizens within the Hobbs community. Many of our clients are children that have suffered from neglect and abuse. We also serve individuals that are trying to get themselves out of domestic violence situations. Most of our clients are indigent and in need of a social safety net, which our program is proud to be a part of. The Hobbs Express provides transportation at a very reasonable fare so that, not only everyday citizens, but also our indigent citizens may have transportation to and from many services that they so desperately need.

The Hobbs Express Public Transportation is a crucial piece to the social safety net here in Hobbs, New Mexico, and I stand in support of this exemplary transit program.



Megan Gallegos
Executive Director

Change a child's story.



Canine Companion

Tax ID # 43-2008060



Fresenius Medical Care

To whom it may concern,

I write to you today in regards to Hobbs Express Van Services located at 200 E Broadway Street #119 Hobbs, NM 88240. Hobbs Express Van Services has been providing exceptional services to our patients for years. They are unique in the type of service they provide; always affordable, dependable and safe.

Our facility provides life sustaining services therefore dependable providers such as the Hobbs Express Van Services is crucial. Not only are they dependable but they are kind and always happy to help our patients. We wouldn't be able to provide services with such ease without the support of our friends at Hobbs Express Van Services.

I appreciate your time with this matter. If you have any questions or concerns please don't hesitate to give me a call at (575) 392-1014 or via email at lus.hernandez@fmc-na.com.

Respectfully,

Lus Hernandez, LMSW



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: CONSIDERATION TO APPROVE A FAIR SHARE DEVELOPMENT AGREEMENT BETWEEN 7773, LLC, AND THE CITY OF HOBBS CONCERNING THE PROJECTION OF JA-ROB SOUTH OF MILLEN.

DEPT. OF ORIGIN: Planning Department
DATE SUBMITTED: August 9, 2021
SUBMITTED BY: Kevin Robinson - Planning Department

Summary: The City of Hobbs is proposing to enter into a Fair Share Development Agreement with 7773, LLC, concerning the projection Ja-Rob of south of Millen. The fair share development agreement, concerning the projection of Ja-Rob, a Major Collector, south of Millen a distance of +/- 418'. The attached Agreement is compliant with the "Public Participation Infrastructure Extension Development Agreement Policy" as adopted on June 21, 2021 per Resolution #7063. After receipt of the Engineer of Records Certification of Compliance and recordation of any public dedications as required, the City shall reimburse the Developer up to 50% of the actual cost (excluding GRT) for the Public Infrastructure so installed, not to exceed \$86,526.00, providing the same occurs within 580 days of ratification of the Fair Share Development Agreement. The City of Hobbs Planning Board recommended approval of the Fair Share Development Agreement at the special meeting held on August 9, 2021 by a vote of 4 to 0.

Fiscal Impact:

Reviewed By: Deborah Corral
Finance Department

Budget Line: 44-4044-44901-00073 (JT UIL Extension)
Gap & Fair Share Reimbursement: \$86,526.00 (Maximum fair share reimbursement)

Attachments: Fair Share Development Agreement and attachments.

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Staff recommends consideration of approval of the Fair Share Development Agreement.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 7091

A RESOLUTION TO APPROVE A FAIR SHARE DEVELOPMENT AGREEMENT BETWEEN 7773, LLC, AND THE CITY OF HOBBS CONCERNING THE PROJECTION OF JA-ROB SOUTH OF MILLEN.

WHEREAS, the City of Hobbs is proposing to enter into a Fair Share Development Agreement with 7773, LLC, concerning the projection of Ja-Rob, a Major Collector, south of Millen a distance of +/- 418'; and

WHEREAS, the aforementioned Development Agreement requires the Developer to construct all of the required public infrastructures for a Major Collector Section; and

WHEREAS, after receipt of the Engineer of Records Certification of Compliance and recordation of any public infrastructure easements as required, the City shall reimburse the Developer 50% of the actual cost (excluding GRT) for the Public Infrastructure so installed, not to exceed \$86,526.00, providing the same occurs within 580 days of ratification of the Fair Share Development Agreement..

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Fair Share Development Agreement, which is attached hereto and made a part of this Agreement as Exhibit #1 and the Mayor, and/or his designee, is hereby authorized to execute the Agreement.
2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 16th day of August, 2021.

Sam D. Cobb, Mayor

ATTEST:

Jan Fletcher, City Clerk

**PROJECTION OF JA-ROB
SOUTH OF MILLEN
FAIR SHARE DEVELOPMENT AGREEMENT**

THIS AGREEMENT, made and entered into this ____ day of August 2021, between the City of Hobbs, New Mexico, a New Mexico Municipal Corporation, (hereafter called the "City"); and 7773, LLC, 2320 N. Kingsley, Hobbs, NM 88240 (hereafter called "Developer").

RECITALS:

WHEREAS, "Developer" is required to extend Public Infrastructure adjacent to Developers East Property Line, being the projection of Ja-Rob, a Major Collector, south of Millen for a distance of +/- 418 feet to the Developers south Property Line; and

WHEREAS, "Developer" has requested Municipal participation in the public infrastructure extension as per Resolution #7063 adopted June 21, 2021 being the "Public Participation Infrastructure Extension Development Agreement Policy"; and

WHEREAS, "City" has examined the proposed extension of Public Infrastructure, the larger area that could be served and the Life, Health and Safety benefits of the proposed extension, and has concluded that participation in the cost of the proposed extension would benefit the City.

NOW, THEREFORE, in consideration of the above premises, the parties hereby agree as follows:

1. The Developer shall design or cause to be designed construction plans for the development of public infrastructure, comprised of +/- 418' of a full Major Collector Roadway, including all utilities, for municipal review and approval.
2. Upon approval of the construction plans the Developer shall construct or cause to be constructed, public infrastructure. The Developer shall employ the services of a registered New Mexico Civil Engineer who shall certify the installation of the public infrastructure as to compliance with the plan set and City of Hobbs Standards prior to municipal acceptance.
3. After receipt of the Engineer of Records Certification of Compliance and recordation of any public dedications as required, the City shall reimburse the Developer up to 50% of the actual cost (excluding GRT) for the Public Infrastructure so installed, not to exceed \$86,526.00.
4. The City shall waive Developer fair share assessments for those infrastructures herein installed by the Developer. Fair share assessment for adjacent properties shall be due upon access as per the City of Hobbs Utility Service Policy.
5. The City shall allow access to and service from the newly installed public infrastructure as proposed herein, to any property adjacent thereto upon receipt of Fair Share Assessments as per the City of Hobbs Utility Service Policy.
6. Responsibilities of the parties hereto are as follows:
 - A. The Developer shall:
 - 1) Acquire all public infrastructure easements if required.
 - 2) Submit a Plan Set for review and approval.
 - 3) Employ the services of a Civil Engineer to oversee the Construction of the public infrastructure.

B. The City shall:

1) Review and Approve construction plan set.

2) Upon receipt of the Engineer of Records Certification of Compliance and recordation of any public dedications as required, the City shall reimburse the Developer up to 50% of the actual cost (excluding GRT) for the Public Infrastructure so installed, not to exceed \$86,526.00.

3) Waive fair share assessments for those infrastructures herein installed by the Developer. Fair share assessment for adjacent properties shall be due upon access as per the City of Hobbs Utility Service Policy.

4) Allow access to and service from the newly installed public infrastructure as proposed herein, to any property adjacent thereto upon receipt of Fair Share Assessments as per the City of Hobbs Utility Service Policy.

7. All notices given pursuant to or in connection with this Agreement shall be made in writing and posted by regular mail, postage prepaid, to the City, ATTN: Planning Department, 200 E. Broadway, Hobbs, NM 88240; to Developer – 7773, LLC, 2320 N. Kingsley, Hobbs, NM 88240, or to such other address as requested by either party. Notice shall be deemed to be received on the fifth day following posting.

8. This Agreement may be executed in one or more identical counterparts, and all counterparts so executed shall constitute one agreement which shall be binding on all of the parties.

9. Representations of City.

A. City is a duly organized and validly existing municipal corporation under the laws of the State of New Mexico with full municipal power to enter into this Agreement and to carry out the terms, conditions and provisions hereof.

B. City shall review and process the construction plan set in a forthright manner and with due diligence.

10. Representations of Developer.

To the best knowledge of Developer, there is no litigation, proceeding or governmental investigation, either pending or threatened in any court, arbitration board or administrative agency against or relating to Developer to prevent or impede the consummation of this Agreement by Developer.

11. BREACH

A. The following events constitute a breach of this Agreement by Developer:

Developer's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

B. The following events constitute a breach of this Agreement by City:

City's failure to perform or comply with any of the terms, conditions or provisions of this Agreement.

13. REMEDIES UPON BREACH.

A. Any party may sue to collect any and all damages that may accrue by virtue of the breach of this Agreement.

B. If any party is found by a court to have breached this Agreement, the breaching party agrees to pay all reasonable costs, attorney's fees and expenses that shall be made or incurred by another party in enforcing any covenant or provision of this Agreement.

14. GOVERNING LAWS. This Agreement shall be governed by the laws of the State of New Mexico. Jurisdiction and venue relating to any litigation or dispute arising out of this Agreement shall be in the District Court of Lea County, New Mexico, only. If any part of this contract shall be deemed in violation of the laws or Constitution of New Mexico, only such part thereof shall be thereby invalidated, and all other parts hereof shall remain valid and enforceable.

15. TERMINATION. This Agreement shall be terminated upon the completion of all installation and construction defined herein or 580 days from ratification.

16. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement among and between City and Developer and there are no other agreements or understandings, oral or otherwise, between the parties on the issues defined herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

CITY OF HOBBS

DEVELOPER – 7773, LLC

Sam D. Cobb - Mayor

BY: _____

Its: _____

ATTEST:

APPROVED AS TO FORM:

Jan Fletcher, City Clerk

Efren Cortez, City Attorney

TIERRA VERDE VILLAGE

WINDSOR
ESTATES

JA-ROB
LANE

P.O.B.

S00°47'04"E
70.00'

30.00'

50.00'

N89°12'56"E 874.84'

N89°12'56"E 1494.07'

N89°12'56"E 619.23'

N00°47'04"W 417.42'

80.0' SURFACE AND
SUB-SURFACE PUBLIC
INFRASTRUCTURE EASEMENT

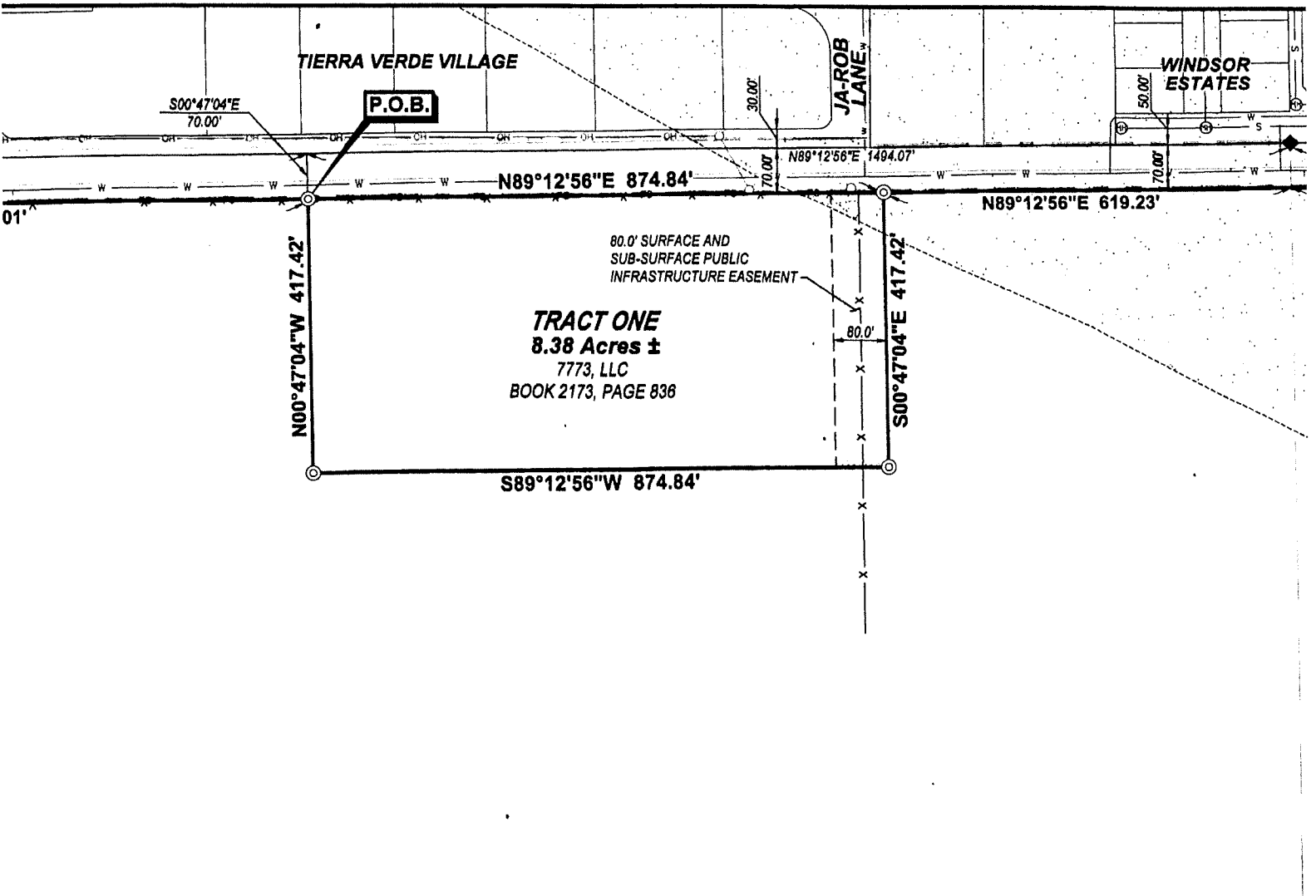
TRACT ONE
8.38 Acres ±
7773, LLC
BOOK 2173, PAGE 836

S00°47'04"E 417.42'

80.0'

S89°12'56"W 874.84'

01'





CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: August 16, 2021

SUBJECT: PUBLICATION OF AN ORDINANCE ESTABLISHING A VETERANS ADVISORY BOARD

DEPT. OF ORIGIN: City Manager's Office
DATE SUBMITTED: August 10, 2021
SUBMITTED BY: Manny Gomez, City Manager

Summary: The proposed Ordinance establishes a Veterans Advisory Board. The creation of this Veterans Advisory Board is not prohibited by any Local, State or Federal Law. Specifically, Title 38, Veteran Benefits, 38 U.S.C. § 101, et seq., does not bar the creation of such a board by a municipality, like the City of Hobbs. The Board will:

- be five (5) members appointed by the Mayor with the advice and consent of the Commission;
• advise the City Commission on veteran affairs and issues of importance to our local veterans;
• highlight contributions and needs of our local veterans;
• organize events and assist in decisions concerning the Hobbs Veterans Memorial Park HAAF;
• seek to resolve any conflicts or concerns posed by local veterans in our community;
• recommend policies and procedures related to the preparation, care, and maintenance of the Hobbs Veterans Memorial Park HAAF; and
• be the sole authority to authorize placement of any names or inscriptions at the Hobbs Veterans Memorial Park HAAF.

Pursuant to NMSA 1978, § 3-17-3, publication of this proposed ordinance is required at least two weeks prior to consideration for final adoption by the City Commission.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

There is no direct fiscal impact for this proposed Ordinance.

Attachments:
Proposed Ordinance

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

The Commission should consider publication of this proposed Ordinance.

Approved For Submittal By:

[Signature]
Department Director
[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2 OF THE HOBBS MUNICIPAL CODE AND
ESTABLISHING A VETERANS ADVISORY BOARD

WHEREAS, the City of Hobbs desires to create a Veterans Advisory Board to render advice to the City Commission on matters pertaining to local veterans and the Hobbs Veterans Memorial; and

WHEREAS, the City of Hobbs recognizes and appreciates the service of the brave men and women in our community who have served our great Country; and

WHEREAS, the Veterans Advisory Board shall advise the City Commission regarding events held at the Hobbs Veterans Memorial Park HAAF as well as any concerns regarding the care and maintenance of the Memorial; and

WHEREAS, the City of Hobbs' creation of a Veterans Affairs Board is not prohibited by 38 U.S.C.A., § 101, 8528 (West); and

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that Chapter 2, is hereby amended as more specifically described as follows:

TITLE 2

ADMINISTRATION AND PERSONNEL

Chapter 2.62 Veterans Advisory Board

2.62.010 – Purpose.

The Veterans Advisory Board shall advise the City Commission on matters affecting local veterans and propose solutions to alleviate or remedy the needs of local veterans. The Board shall also recognize the contributions local veterans have made and continue to make to the community of Hobbs, New Mexico.

2.62.020 - Board—Powers and duties.

The Veterans Advisory Board shall make recommendations to the City Commission on matters affecting veterans. This Board shall recognize and highlight contributions from local veterans in the community. The Board shall advise the City Commission regarding any events held in Hobbs, New Mexico involving veterans. The Board shall also advise the City Commission regarding events held at the Hobbs Veterans Memorial Park HAAF as well as any concerns regarding the care and maintenance of the Memorial. The Board shall recommend policies and procedures related to the preparation, care, and maintenance of Hobbs Veterans Memorial Park-HAAF for adoption by the City Commission. The Board shall be the sole authority to authorize placement of any names or inscriptions at the Hobbs Veterans Memorial Park HAAF.

2.62.030 Created—Composition—Appointment of members—Oath.

There is created a nonpolitical body known as the Veterans Advisory Board, to be constituted of five (5) members. The mayor, with the advice and consent of the City Commission, shall appoint five (5) members from names solicited from the local veterans' organizations who shall be residents of Hobbs, New Mexico, and responsible to the City Commission. All members of the Board shall qualify for office by taking an oath to faithfully and impartially discharge the duties of the office.

2.62.40 - Terms—Organization.

Members of the Veterans Advisory Board shall hold office for a term of two (2) years. The terms of the members of the Board shall commence on April 1st of the year in which the appointment is made and shall expire on March 31st; provided, that every member of the existing Board shall be a member of the Board until the expiration of the term for which such member was appointed, or until their removal or resignation, whichever occurs first. The Board, when so appointed, shall meet and organize its body by electing one (1) of the members as Chairperson, one (1) of the members as Vice Chair and one (1) of the members as Secretary. Thereafter, annually and within forty-

five (45) days after the appointment of the incoming members, the Board shall reelect its officers.

2.62.050 - Compensation—Removal of members—Vacancies.

The members of the Veterans Advisory Board shall serve without compensation during the term for which they are appointed. The Mayor may on their own accord, or upon the Board's recommendation, remove a member of the Board for cause via resolution and shall fill any vacancy on the Board that may occur.

2.62.060 - Meetings and quorum.

The Veterans Advisory Board shall meet every other month, on a regular date to be designated by the Board; provided, that a special meeting may be called at any time by the written request of the Chairperson and joined in writing by at least two (2) members. All meetings, whether regular or special, shall be open to the public as provided by the laws of the State. A majority of the whole membership shall constitute quorum, and no action can be had in the absence of quorum.

PASSED, ADOPTED AND APPROVED this ____ day of _____, 2021.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk